



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912

No. C-DIT/09/OIP /2025-26/T691

Date: 11.09.2025

TENDER NOTICE

Supply of i5 DESKTOP (4 Nos)

Sealed tenders are invited for **the supply of i5 Desktop (4 Nos) in Main Office Thiruvallam, Thiruvananthapuram.** The envelopes containing the tender should bear the superscription **“Supply of Desktop (4 Nos)”** and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **20.09.2025, 3.00 PM.** The tenders will be opened at 3.30 PM on 20.09.2025 in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time.

Thiruvananthapuram

11.09.2025

Sd/

REGISTRAR

CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912 Fax: 0471- 2380681

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SPECIFICATIONS

Desktop PC -4 Nos

Sl No	Item	Description	Quantity
1	Generation	i5	4 Nos
2	Processor	1.25 GHz or above	
3	Operating System	Pre-loaded windows (latest)	
4	Memory	8GB DDR IV or above	
5	Hard Disk	1TB SSD or above	
6	Ports (Integrated/ Inbuilt)	USB – 4 ports with (i) 3 USB 3.2 ports + 1 USB Type C Port OR (ii) 4 USB 3.2 ports At least 2 USB ports on front side. Serial - 1, Parallel - 1 (Optional), Display – 1 VGA/DVI/DP,1 HDMI Port Audio – In/Out, Microphone Network – RJ45 interface	
7	Slots	Min 2 PCI-e slots	
8	Graphics	Integrated graphics controller with Minimum of 4 GB graphics memory	
9	Audio	Integrated Audio Controller	
10	Display	FHD 21 inch Display	
11	Mouse & Keyboard	Wired Optical Scroll Mouse & keyboard	
12	Accessories	Mousepad	
13	Warranty	3 Years OEM Warranty	

14	Preferred Brand	HP, Dell, Acer	
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I. GENERAL TERMS AND CONDITIONS

1. This Tender is invited for the "**Supply of i5 Desktop (4 Nos)**
2. C-DIT reserves the right to cancel any or all of the tenders without assigning any reason whatsoever

II. ELIGIBILITY CRITERIA

1. Only those firms which in their individual capacity, satisfy the following criteria, need to quote for this tender.
2. Bidders should have valid GST registration.
3. Bidders should have PAN allotted to him by the IT Department
4. Bidder shall not be blacklisted by any government agencies.

III. Other Terms and Conditions:

1. The undersigned does not bind himself to accept the lowest bid offer and reserves himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to providing the accepted items at the rates quoted.
2. C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. The bidders will be responsible for effecting providing to the entire satisfaction of the undersigned or his authorized representatives. In case any defect in the item provided is noticed, such item will be rejected at the risk and cost of the Supplier
4. No advance payment will be made against supplies.
5. **The bidder has to submit Rs.1,000/- (Rupees One Thousand only) as Tender fee as Demand draft (from any Nationalised/scheduled bank) drawn in favor of “The Registrar, C-DIT” payable at Thiruvananthapuram.**
6. **The rate quoted by the bidder shall be inclusive of all (applicable taxes, transportation charges and delivery charges at site, etc. shall be stated invariably)**
7. **Rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.**
8. **The bidders shall submit the rate in “FORM A” in a sealed envelope.**

9. Delivery period shall be specifically indicated in the supply order and shall be strictly adhered to. In general, the supply shall be arranged within **10 days** on receipt of the confirmed supply order. Any delay in the delivery after placing the supply order may result in cancellation of the supply order or payment of liquidated damages @ ½% per day of the value of the supply order subject to a maximum of 10% of the price of the supply order.
10. The rate should be quoted for the unit shown in the list and bid offers which do not indicate this essential information will not be considered.
11. The rate quoted for material shall be firm and no enhancement will be allowed under any circumstances during the period of the contract.
12. **The bidder shall submit the compliance sheet attached in this document**
13. Bidder shall invariably be accompanied by manufacturer's catalogues and leaflets giving full specifications. Technical particulars and other details of the items offered, 'brand make' and complete specification should be mentioned in the tender. In the absence of full details and technical specification the tenders for the items will be rejected.
14. Bidder should not quote discontinued Brands or Models
15. If the bidder furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender is liable to be ignored/ rejected in addition to other remedies available to the purchaser in this regard.
16. Items offered shall conform in all respects to the relevant Indian Standard Specifications.
17. Any dispute / difference between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations.
18. C-DIT reserve the right to cancel any or all the tenders without assigning any reasons whatsoever.
19. **Performance Bank Guarantee (PBG)/Security Deposit:** The Bidder, in the event of an order, should furnish a bank Guarantee from an Indian Nationalized Bank at no extra cost to C-DIT for an amount equivalent to 5% (Five percent) of the value of the contract. The PBG shall be valid for period of 12 months from the date of execution of the agreement.
20. **Agreement:** The Successful bidder within 7 days of getting confirmed work order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper, to ensure warranty and after sales support during the warranty period

21. **PAYMENT TERMS:** 100% payment after successful supply and against the submission of Agreement, PBG and invoice.
22. **Authority:** The authority for the acceptance of the tenders rests exclusively with the C-DIT. C- DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
23. **The last date and time for submission of tender 20.09.2025 at 3.00 PM.**
24. In case of doubt:
If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact **Shri Sajan Ambadiyil, HoD, OIP C-DIT Mob: 9447827852.**
25. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site [cdit.org](http://www.cdit.org). Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

Last date for submission of bids : **03.00 PM on 20.09.2025**
Bid-opening : **03.30 PM on 20.09.2025**

Sd/

REGISTRAR, C-DIT

Dated 11.09.2025



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COMPLIANCE STATEMENT

Compliance statement of technical specification required for the items listed below. Technical compliance of every item should be marked, and in case of any deviation, it shall be entered in the Remarks column. The bidder must furnish the make and model of the product quoted without fail.

Sl No	Parameter	Specification	Compliance (Yes/No)	Deviation if any
	MAKE/MODEL			
1	Generation	i5		
2	Processor	1.25 GHz or above		
3	Operating System	Pre-loaded windows (latest)		
4	Memory	8GB DDR IV or above		
5	Hard Disk	1TB SSD or above		
6	Ports (Integrated/ Inbuilt)	USB – 4 ports with (i) 3 USB 3.2 ports + 1 USB Type C Port OR (ii) 4 USB 3.2 ports At least 2 USB ports on front side. Serial - 1, Parallel - 1 (Optional), Display – 1 VGA/DVI/DP, 1 HDMI Port Audio – In/Out, Microphone Network – RJ45 interface		

7	Slots	Min 2 PCI-e slots		
8	Graphics	Integrated graphics controller with Minimum of 4 GB graphics memory		
9	Audio	Integrated Audio Controller		
10	Display	FHD 21 inch Display		
11	Mouse & Keyboard	Wired Optical Scroll Mouse & keyboard		
12	Accessories	Mousepad		
13	Warranty	3 Years OEM Warranty		
14	Preferred Brand	HP, Dell, Acer		

Name of the Bidder:

Address:

Signature of Bidder

Contact Number:

e-mail id:

Date:

Seal



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FORM - A

COMMERCIAL BID

SUPPLY OF DESKTOP

Quote No.

Date:

SI No	ITEM	QUANTITY	UNIT RATE WITH GST	TOTAL AMOUNT (WITH GST)
1	Supply and Installation i5 Desktop (As per the tender Specification)	4 Nos		
	TOTAL			

Bidder Name:

Address:

e-mail id:

Date

Signature

Office Seal