



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)
Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27
Phone: 0471-2380910, 912

No. C-DIT/06/VCD/BHOOMI-INFRA/2025-26/T644

19.06.2025

TENDER NOTICE

PROVIDING INFRASTRUTURE SERVICES

Sealed tenders are invited for “**Providing Infrastructure related Services**” in connection with the conduct of **Bbhoomi Conclave2025 to be held at Nishagandhi on 25th June 2025 and at Uday Samudra Kovalam, Thiruvananthapuram, Kerala on 26th and 27th June 2025**. The envelopes containing the tender should bear the superscription “*Tender for Providing Infrastructure, Service*” and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **23.06.2025, 11.00 AM**. Late tenders will not be accepted. The tenders will be opened at **11.30 AM on the same day (23.06.2025)** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org

Thiruvananthapuram
19.03.2025

SD/-
REGISTRAR



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19.06.2025

TENDER TERMS

PROVIDING INFRASTRUTURE SERVICES

GENERAL TERMS AND CONDITIONS

- a) This tender is invited for **providing Infrastructure related Service" Bbhoomi Conclave2025 to be held at Nishagandhi Auditorium on 25th June 2025 and at Uday Samudra, Kovalam, Thiruvananthapuram, Kerala on 26th and 27th June 2025**, one of the projects undertaken by C-DIT.
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason Whatsoever.

ELIGIBILITY CRITERIA OF BIDDER

- a) Bidders should be an Indian company/firm engaged in providing similar services for events/ exhibitions having its own capacity to cater the requirements at Thiruvananthapuram, Kerala.
- b) Bidders should be an Indian company/firm based and established in India.
- c) Bidders should have valid GST registration.
- d) Bidders should have PAN allotted to him by IT Department.
- e) Bidder shall not be blacklisted by any of the department/organizations of the Govt.of India/State Govt/PSUs.
- f) To qualify for award of the work, the intending tenderer must have an experience in successful completion of at least two orders of similar nature having contract value not less than 2 lakhs during last 3 years. **(Documents should be attached)**

REQUIREMENT SPECIFICATION

(A) INFRASTRUCTURE REQUIREMENT AT NISHAGANDHI AUDITORIUM **ON 25.06.2025**

Sl.No	ITEM	QTY	DAYS
AUDITORIUM			
1.	Hire &Labour charges for providing LED wall Riser with 3ft height with carpet and proper black masking (60x4ft) Size	240sqft	LS
2.	Hire &Labour charges for providing Stage Back side and side black cloth masking with proper fixing (It should be covered with a nice clean cloth.)	1800sq.ft	LS
3.	Hire &Labour charges for Laying Synthetic brand new carpet for Stage and pathway with proper stickering	6000sq.ft	LS
4.	Hire &Labour charges for providing neat & clean Wooden podium	1nos	1
5.	Hire &Labour charges for providing neat & Clean Wooden VVIP Chair with protocol towel for the stage (Clean and visually appealing is a must.)	25nos	1
6.	Hire &Labour charges for providing neat & Clean Glass Teapoy for the main stage	3nos	1
7.	Hire &Labour charges for providing Que Manager for Auditorium for pathways and VVIP Area	50nos	LS
8.	Hire &Labour charges for providing neat & Clean Arm-less white Plastic chair with cover	2300nos	1
9.	Hire &Labour charges for providing neat & Clean Plastic Arm Chair with cushion	150nos	1
10.	Providing stage Refreshments (28nos Tender coconut water or tea and coffee, Cashewnut ,Dryfruit mix & cookies) Also provide cup & saucer, Glasses & Quarter plates	1set	1
11.	Hire &Labour charges for providing Barricade with proper Support	15 mtr	
12.	Hire &Labour charges for providing Water Dispenser(10nos) with jar (25ltr)(25nos) with steel cups and stand for placing the water dispenser	1 set	1
13.	Hire &Labour charges for providing Chair with cover -12 nos Table with frill -2 nos	1 set	1

	For Green Room Arrangements (It should be clean and nicely arranged.)		
14.	Hire &Labour charges for providing 20x20 pagoda with proper side covering	2nos	LS
15.	Hire &Labour charges for providing 4x2 Table with frill	6nos	1
16.	Hire &Labour charges for providing 20x20 pagoda with platform for electric shed	1nos	LS

**(B) INFRASTRUCTURE REQUIREMENT AT UDAY SAMUDRA, KOVALAM
ON 26TH AND 27TH JUNE 2025**

Sl.No	ITEM	SIZE	QTY	DAYS
	EXHIBITION AREA			
1.	Hire &Labour charges for providing 8x4ft Riser with 3ft height including carpet and black masking	8x4ft	2nos	LS
2.	Hire &Labour charges for providing 4x4ft Riser with 3ft height including carpet and black masking	4x4ft	1	LS
3.	Hire &Labour charges for providing 4X3mtr white octanorm stall with octanorm table-1nos, Armless chair with cover- 4nos, Stall facia, Power strip of 4 sockets- 2nos, pedestal fan-1nos and Sufficient lights	4x3mtr	3nos	LS
4.	Hire &Labour charges for providing 3X3mtr white octanorm stall with octanorm table-1nos, Armless chair with cover- 2nos, Stall facia, Power strip of 4 sockets- 1nos, pedestal fan-1nos and Sufficient lights	3x3mtr	11nos	LS
5.	Hire &Labour charges for providing 6X3mtr white octanorm stall with octanorm table-2nos, Armless chair with cover- 4nos, Stall facia, Power strip of 4 sockets- 1nos, pedestal fan-1nos and Sufficient lights	3X6mtr	1	LS
6.	Hire &Labour charges for providing 8X3mtr white octanorm stall with octanorm table-3nos, Armless chair with cover- 6nos, Stall facia, Power strip of 4 sockets- 2nos, pedestal fan-2nos and Sufficient lights	8x3mtr	1	LS

7.	Hire &Labour charges for Laying synthetic brand new carpet for the stage platform with proper stickering		2900sqft	LS
8.	Hire and Labour charge for providing Que- manager for the stall area		50nos	2
Auditorium Area(UDAYA SAMUDRA)				
9.	Hire &Labour charges for Providing &Fixing of Stage platform with 2ft height and provide stage skirting also	40X16ft	640sqft	LS
10.	Hire &Labour charges for Laying synthetic brand new carpet for the stage platform with proper stickering	40x16ft	640sqft	LS
11.	Hire &Labour charges for Providing &Fixing of Stage step With 4ft length & 2ft Height (It should be secured in a way that does not cause any loss of strength.)		2nos	LS
12.	Hire &Labour charges for Laying synthetic brand new carpet for the pathway	80x6ft	1	LS
13.	Hire &Labour charges for Providing clean & neat Glass teapoy		2nos	2
14.	Hire &Labour charges for Providing 20x20 pagoda with platform for electric shed with proper fixing (Clean, beautiful, and sturdy)		1nos	LS
15.	Hire &Labour charges for providing LED wall Riser 8x4ft with 2ft height with proper black masking & proper carpeting	8x4ft	2	LS

OTHER TERMS AND CONDITIONS

1. The bidders will be responsible for the installation of the entire infrastructure to the entire satisfaction of the undersigned or his authorized representatives.
2. C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. The successful bidder shall setup the infrastructure facility at Nishagandhi Auditorium on 25.06.2025 and at Uday Samudra, Kovalam on 26th and 27th June 2025 as per the work schedule.
4. **The successful bidder shall complete the setting up of entire infrastructure service and shall execute the work as per the directions of C-DIT Officials.**

5. The undersigned does not bind him/herself to accept the lowest tender and reserve himself the rights of accepting the whole or a part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted.
6. **No advance payment will be made against the work.**
7. **The rate quoted by the bidder shall be inclusive of Loading, unloading, delivery, installation, and erection charges at site. Rates quoted by the tenderer shall be valid for a period of Three months from the date of opening of the tender.**
8. **The Bidder with GST registration shall quote the rates for the units shown in the list including GST and tenders which do not indicate this essential information will not be considered.**
9. **The bidders shall submit the rate in "FORM A & FORM B" in a sealed envelope.** The tenders which do not indicate price information for all the listed items in the tender will not be considered.
10. **The bidder can quote rates either in FORM A or FORM B or Both.** Evaluation will be done individually.
11. The rate quoted for the Materials/Services shall be firm and no enhancement will be allowed under any circumstances.
12. **The bidder has to submit Rs.1,000/- (Rupees One Thousand only) as Tender fee as Demand draft (from any Nationalised/scheduled bank) drawn in favour of "The Registrar, C-DIT" payable at Thiruvananthapuram.**
13. **Tender fee is compulsory. No exemption for MSME registered firms.**
14. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.
15. CDIT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the ground of purchaser action.
16. CDIT is not bound to assign any reason for rejecting any or all the tenders. It also reserves the right to accept/reject (part/whole) or any other tender(s) at their sole discretion without assigning any reason thereof. Its decision in the matter shall be final and binding

17. PAYMENT TERMS

The following terms of payment shall be applicable for the contract

- 30% up on completion of work.
- 30% up on completion of project.
- 40% up on submission of bills with supporting documents

18. **Agreement:** The successful bidder has to enter an agreement with C-DIT in Rs. 200 worth non judicial stamp paper immediately on getting confirmed work order.

19. **Authority:** The authority for the acceptance of the tender rests exclusively with C-DIT. C-DIT does not undertake to accept the lowest or a particular tender or to assign any reason whatsoever for the rejection of any tender.

20. **In Case of doubt:**

If the bidder has a doubt on technical specifications or on terms & conditions stipulated above, please contact **Shri. Manoj Krishnan @ 9447886486 or Shri AR Thampi in Mobile No. 9895006798.**

21. **The last date for submission of tender 23.06.2025, 11.00 AM**

The tender will be opened on the same date at 11.30 AM

Sd/

REGISTRAR

Dated 19.06.2025



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No. C-DIT/06/VCD/BHOOMI-INFRA/2025-26/T644

19.06.2025

FORM - A

COMMERCIAL BID

TENDER FOR PROVIDING INFRASTRUCTURE SERVICE AT

NISHAGANDHI AUDITORIUM ON 25.06.2025

Quote No.

Date:

INFRASTRUCTURE REQUIREMENT AT NISHAGANDHI AUDITORIUM

Sl.No	ITEM	QTY	DAYS	AMOUNT (Incl. GST)
1.	Hire &Labour charges for providing LED wall Riser with 3ft height with carpet and proper black masking 60x4ft	240sqft	LS	
2.	Hire &Labour charges for providing Stage Back side and side black cloth masking with proper fixing (It should be covered with a nice clean cloth.)	1800sq.ft	LS	
3.	Hire &Labour charges for Laying Synthetic brand new carpet for Stage and pathway with proper stickering	6000sq.ft	LS	
4.	Hire &Labour charges for providing neat & clean Wooden podium	1nos	1	
5.	Hire &Labour charges for providing neat & Clean Wooden VVIP Chair with protocol towel for the stage (Clean and visually appealing is a must.)	25nos	1	
6.	Hire &Labour charges for providing neat & Clean Glass Teapoy for the main stage	3nos	1	
7.	Hire &Labour charges for providing Que Manager for Auditorium for pathways and VVIP Area	50nos	LS	

8.	Hire &Labour charges for providing neat & Clean Armless white Plastic chair with cover	2300nos	1	
9.	Hire &Labour charges for providing neat & Clean Plastic Arm Chair with cushion	150nos	1	
10.	Providing stage Refreshments (28nos Tender coconut water or tea and coffee, Cashewnut ,Dryfruit mix & cookies) Also provide cup & saucer, Glasses & Quarter plates	1set	1	
11.	Hire &Labour charges for providing Bar-ricade with proper Support	15 mtr		
12.	Hire &Labour charges for providing Water Dispenser(10nos) with jar (25ltr)(25nos) with steel cups and stand for placing the water dispenser	1 set	1	
13.	Hire &Labour charges for providing Chair with cover -12 nos Table with frill -2 nos For Green Room Arrangements (It should be clean and nicely arranged.)	1 set	1	
14.	Hire &Labour charges for providing 20x20 pagoda with proper side covering	2nos	LS	
15.	Hire &Labour charges for providing 4x2 Table with frill	6nos	1	
16.	Hire &Labour charges for providing 20x20 pagoda with platform for electric shed	1nos	LS	
	TOTAL (In Figure)			
	TOTAL (In Words)			

Bidder Name:

Address:

e-mail id:

Date

Signature

Office Seal



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19.06.2025

FORM - B

COMMERCIAL BID

TENDER FOR PROVIDING INFRASTRUCTURE SERVICE AT UDAY SAMUDRA, KOVALAM

Quote No.

Date:

INFRASTRUCTURE REQUIREMENT AT UDAY SAMUDRA, KOVALAM

Sl.No	ITEM	SIZE	QTY	DAYS	Amount (Incl.GST)
	EXHIBITION AREA				
1.	Hire &Labour charges for providing 8x4ft Riser with 3ft height including carpet and black masking	8x4ft	2nos	LS	
2.	Hire &Labour charges for providing 4x4ft Riser with 3ft height including carpet and black masking	4x4ft	1	LS	
3.	Hire &Labour charges for providing 4X3mtr white octanorm stall with octanorm table-1nos, Armless chair with cover- 4nos, Stall facia, Power strip of 4 sockets- 2nos, pedestal fan-1nos and Sufficient lights	4x3mtr	3nos	LS	
4.	Hire &Labour charges for providing 3X3mtr white octanorm stall with octanorm table-1nos, Armless chair with cover- 2nos, Stall facia, Power strip of 4 sockets- 1nos, pedestal fan-1nos and Sufficient lights	3x3mtr	11nos	LS	
5.	Hire &Labour charges for providing 6X3mtr white octanorm stall with octanorm table-2nos, Armless chair with cover- 4nos, Stall facia, Power strip of 4 sockets- 1nos, pedestal fan-1nos and Sufficient lights	3X6mtr	1	LS	

6.	Hire &Labour charges for providing 8X3mtr white octanorm stall with octanorm table-3nos, Armless chair with cover- 6nos, Stall facia, Power strip of 4 sockets- 2nos, pedestal fan-2nos and Sufficient lights	8x3mtr	1	LS	
7.	Hire &Labour charges for Laying synthetic brand new carpet for the stage platform with proper stickering		2900sqft	LS	
8.	Hire and Labour charge for providing Que- manager for the stall area		50nos	2	
Auditorium Area(UDAYA SAMUDRA)					
9.	Hire &Labour charges for Providing &Fixing of Stage platform with 2ft height and provide stage skirting also	40X16ft	640sqft	LS	
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11.	Hire &Labour charges for Providing &Fixing of Stage step With 4ft length & 2ft Height (It should be secured in a way that does not cause any loss of strength.)		2nos	LS	
12.	Hire &Labour charges for Laying synthetic brand new carpet for the pathway	80x6ft	1	LS	
13.	Hire &Labour charges for Providing clean & neat Glass teapoy		2nos	2	
14.	Hire &Labour charges for Providing 20x20 pagoda with platform for electric shed with proper fixing (Clean, beautiful, and sturdy)		1nos	LS	
15.	Hire &Labour charges for providing LED wall Riser 8x4ft with 2ft height with proper black masking & proper carpeting	8x4ft	2	LS	
TOTAL (In Figure)					
TOTAL (In Words)					

Bidder Name:

Address:

e-mail id:

Date

Signature

Office Seal