



## CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912

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No. C-DIT/08/BOOMI-VEH/2025-26/T650

Date: 19.06.2025

### TENDER NOTICE PROVIDING VEHICLE SERVICES

Sealed tenders are invited for **Providing Vehicle service** for the conduct of **Bhoomi Conclave 2025 to be held at Nishagandhi Auditorium on 25<sup>th</sup> June 2025 and Uday Samudra Kovalam, Thiruvananthapuram, Kerala on 26<sup>th</sup> June and 27<sup>th</sup> June 2025**. The envelopes containing the tender should bear the superscription ***“Tender for providing Logistic Support “***and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **23.06.2025, 11.00 AM**. Late tenders will not be accepted. The tenders will be opened at **11.30 AM on 23.06.2025** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website [www.cdit.org](http://www.cdit.org)

Thiruvananthapuram  
19.06.2025

SD/-  
REGISTRAR



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No. C-DIT/06/ BOOMI -VEH/2024-25/T650

Date: 19.06.2025

## **TENDER TERMS**

### **PROVIDING VEHICLE SERVICES**

#### **GENERAL TERMS AND CONDITIONS**

- a) This Tender is invited for **providing vehicles services** for the conduct of a **Bhoomi Conclave2025 to be held at Nishagandhi Auditorium on 25<sup>th</sup> June 2025 and at Uday Samudra, Kovalam, Thiruvananthapuram, Kerala on 26<sup>th</sup> June and 27<sup>th</sup> June 2025**, one of the projects undertaken by C-DIT.
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever

#### ELIGIBILITY CRITERIA OF BIDDER

- a) Bidders should be an Indian company/firm engaged in providing similar services for events/ exhibitions having its own capacity to cater the requirements at Thiruvananthapuram, Kerala on 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> of June 2025.
- b) Bidders should be an Indian company/firm based and established in India.
- c) Bidders should have valid GST registration.
- d) Bidders should have PAN allotted to him by IT Department.
- e) Bidder shall not be blacklisted by any of the department/organizations of the Govt. of India/State Govt/PSUs.
- f) The bidder must have a software or app to manage vehicle scheduling for the seamless coordination and vehicle tracking (Self declaration to be attached) .
- g) Vehicles should have valid documents provided by RTO (ie registration, Insurance, permit, Fitness)

## REQUIREMENT SPECIFICATIONS

### 1. Vehicle

Fleet Management		
Sl.No	Vehicles Required	No: of Vehicles Required
1	Sedan vehicles (8hrs 80km) (Additional hour and addl. Kilometer rate are to be provided).	10 nos
2	Innova Crysta (8hrs 80km) (Additional hour and addl. Kilometer rate are to be provided).	30 nos

**Note: Bidders shall quote either 8hours or Minimum 80 km per day**

### OTHER TERMS AND CONDITIONS

1. The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives.
2. C-DIT reserves the right to split the items/services among one or more bidders, at the sole discretion.
3. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted.
4. No advance payment will be made against supplies.
5. **The rate quoted by the bidder shall be inclusive of all charges.** Rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.
6. **The Bidder shall assign a person who shall be responsible for the Vehicle fleet Management in consultation with CDIT officials from time to time.**
7. **The bidder shall be responsible for providing the vehicle service for 3 days.**
8. **The rate should be quoted for the unit shown in the list including GST and tenders which do not indicate this essential information will not be considered.**
9. The bidder shall quote the rates for providing the logistic services in **"FORM A"**. The tenders which do not indicate price information for the listed items in the tender will not

be considered.

10. The supplied vehicles must be fully Air conditioned.
11. The bidder is responsible to present vehicle tracking software/app before C-DIT on demand, during bid evaluation.
12. Bidder can quote rates either for providing logistic services or for the supply bags or for both as per the BOQ attached.
13. **The bidders shall submit the rate in "FORM A" in a sealed envelope.**
14. The rate quoted for the materials/services shall be firm and no enhancement will be allowed under any circumstances.
15. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.
16. **Authority:** The authority for the acceptance of the tenders rests exclusively with the C-DIT. The C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
17. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site [www.cdit.org](http://www.cdit.org). Prospective bidders are advised to regularly visit the website: [www.cdit.org](http://www.cdit.org) to keep track of corrigendum, if any.
18. **In case of doubt:**  
If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact **Sri Manoj Krishnan DD(VC), in Mobile No: 9447886486**
19. **The last date for submission of tender 23.06.2025, 11.00 AM.**  
**The tender will be opened on the same day at 11.30 AM**

Sd/  
REGISTRAR, C-DIT  
Dated 19.06.2025



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No. C-DIT/06/BHOOMI-VEH/2025-26/T650

Date: 19.06.2025

**FORM – A**  
**TENDER FOR PROVIDING VEHICLE SERVICES**

**Commercial Bid**

**1. Vehicle Requirement**

Quote No.

Date:

Sl. No.	Vehicle Type	No.of Vehicles Required	Unit Rate (incl. GST)	Total(Incl.GST)
1	<b>Sedan (Minimum 8hrs 80km)</b>	<b>10 Nos</b>		
2	Rate for additional Hours (beyond 8 hours).	Per hour		
3	Rate for additional KM (beyond 80 km)	Per KM		
4	<b>Innova Crysta (Minimum 8hrs 80km)</b>	<b>30 Nos</b>		
5	Rate for additional Hours (beyond 8 hours).	Per hour		
6	Rate for additional KM (beyond 80 km)	Per KM		
7	Other charges if any			

- ***The payment to the bidder will be made either for additional Hours or additional KM whichever is higher.***

**Bidder Name:**

**Address:**

**e-mail id:**

**Signature**

**Date**

**Office Seal**