



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)
Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27
Phone : 0471-2380910, 912

No. C-DIT/08/VCD-Branding/2025-26/T664

02.08.2025

TENDER NOTICE

SETTING UP OF THEMATIC BRANDINGS AT NISHAGANDHI AUDITORIUM

Sealed tenders are invited for **Setting up of Thematic Brandings at Nishagandhi Auditorium Thiruvananthapuram. on 09.08.2025.** The envelope containing the tender should bear the superscription "*Tender for Setting up of Thematic Brandings at Nishagandhi Auditorium Thiruvananthapuram*" and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT) Chitranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders will be on **07.08.2025, 11.00 AM.** Late tenders will not be accepted. The tenders will be opened **at 11.10 AM on the same day** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org

Thiruvananthapuram

02.08.2025

SD/-

REGISTRAR



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TENDER NOTICE

SETTING UP OF THEMATIC BRANDINGS AT NISHAGANDHI AUDITORIUM

GENERAL TERMS AND CONDITIONS

- a) This tender is invited for providing **Setting up of Thematic Brandings at Nishagandhi Auditorium Thiruvananthapuram on 9th August 2025.**
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever.

ELIGIBILITY CRITERIA OF BIDDER

- a) Bidders should be an Indian company/firm engaged in providing similar services for events/ exhibitions having its own capacity to cater the requirements at Thiruvananthapuram, Kerala on 9th August 2025.
- b) Bidders should be an Indian company/firm based and established in India.
- c) Bidders should have valid GST registration.
- d) Bidders should have PAN allotted to him by IT Department.
- e) Bidder shall not be blacklisted by any of the department/organizations of the Govt.of India/State Govt/PSUs.

REQUIREMENT SPECIFICATION

Sl.NO	ITEM	SIZE	QTY	DAYS
1.	Hire and Labour charges for providing Thematic Designed installation with Box Arch (according to green protocol) with 4 side branding for Entry with proper support <u>Dimensions</u> ➤ Arch Top -22ft Length,3ft Height,3ft width(1nos) ➤ Side Pillar -13ft Height,3ft Length,3ft		1nos	LS

	width (2nos) ➤ Branding Extension with both side of Arch with installations -25ftx10ft-2nos			
2.	Hire & labour charges for providing Branding Boards using metal frame (according to green protocol) with proper fixing in the entrance pathways	8X4ft	15nos	LS
3.	Hire and labour charges for providing Custom Box pillar with thematic installation at both side (according to green protocol) with 4 side branding with proper support <u>Dimensions</u> ➤ Pillar -10 ft height,3ft length,3ft width(4nos) ➤ Top -22 ft length, 3ft height(1nos) ➤ Top -12.5 ft length, 3ft height(1nos) ➤ Branding with 2D projection -19ftx13ft -1 nos		1nos	LS
4.	Hire & labour charges for providing Photo point with 2D Cut outs, Acrylic letters and backdrop according to the program theme with platform and carpet with proper fixing		1nos	LS
5.	Console masking with metal frame with proper fixing ➤ Front -length 18ft,4ft height(1nos) ➤ Side -length 2ft ,4ft height (2 nos)		1	LS

OTHER TERMS AND CONDITIONS

1. The bidders will be responsible for effecting installation and supply of all the requirements to the entire satisfaction of the undersigned or his authorized representatives
2. C-DIT Reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. **The sucesful bidder shall complete installation (SL no 1 to 4) needs to be completed in all respects by 6.00 am of 9th August 2025.**
4. **The entire installations and associated materials must be removed from the site by 11.30 pm on 09.08.2025.**
5. The undersigned does not bind him/herself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted.
6. **Bidder must quote rates for all the items in "FORM A".**
7. **PAYMENT TERMS:**

The following terms of payment shall be applicable for the contract

a). 30 % up on completion of work

b). 30% up on completion of project

c). 40% up on submission of bills with supporting documents.

8. No advance payment will be made against supplies/service.

9. The rate quoted by the bidder shall be inclusive of all charges. Rates quoted by the bidder shall be valid for a period of one month from the date of opening of the tender.

10. The Bidder with GST registration should quote rate for the unit shown in the list including GST and tenders which do not indicate this essential information will not be considered.

11. The rate The rate quoted by the bidder shall be inclusive of Transportation, Loading, unloading, delivery, installation, and erection charges at sites etc.

12. The bidder shall quote the rates for the Services in "FORM A". The tenders which do not indicate price information for all the listed items in the tender will not be considered.

13. The bidders shall submit the rates in "FORM A" in a sealed envelope.

14. The rate quoted for the materials/Services shall be firm and no enhancement will be allowed under any circumstances.

15. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.

16. Agreement: The successful bidder has to enter an agreement with C-DIT in Rs. 200 worth non judicial stamp paper immediately on getting confirmed work order.

17. Authority: The authority for the acceptance of the tenders rests exclusively with the C-DIT. C-DIT does not undertake to accept the lowest or a particular tender or to assign any reason whatsoever for the rejection of any tender.

18. In Case of doubt:

If the bidder has a doubt on technical specifications or on terms & conditions stipulated above, please contact **Sri.ManojKrishnan P, DD VCD in Mobile No: 9447886486**

The last date for submission of tender 07.08.2025, 11.00 am

The tender will be opened on the same date at 11.10 am

Sd/

DIRECTOR

02.08.2025



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Phone : 0471-2380910, 912

No. C-DIT/08/VCD-Branding/2025-26/T664

02.08.2025

FORM - A

COMMERCIAL BID

SETTING UP OF THEMATIC BRANDINGS AT NISHAGANDHI AUDITORIUM

Quote No.

Date:

Sl.N O	ITEM	SIZE	QTY	DAYS	AMOUNT WITH GST
1	Hire and Labour charges for providing Thematic Designed installation with Box Arch (according to green protocol) with 4 side branding for Entry with proper support <u>Dimensions</u> <ul style="list-style-type: none">➤ Arch Top -22ft Length,3ft Height,3ft width(1nos)➤ Side Pillar -13ft Height,3ft Length,3ft width (2nos)➤ Branding Extension with both side of Arch with installations -25ftx10ft-2nos		1nos	LS	
2	Hire & labour charges for providing Branding Boards using metal frame (according to green protocol) with proper fixing in the entrance pathways	8X4ft	15nos	LS	
3	Hire and labour charges for providing Custom Box pillar with thematic installation at both side (according to green protocol) with 4 side branding with proper support <u>Dimensions</u> <ul style="list-style-type: none">➤ Pillar -10 ft height,3ft length,3ft width(4nos)➤ Top -22 ft length, 3ft height(1nos)		1nos	LS	

	<ul style="list-style-type: none"> ➤ Top -12.5 ft length, 3ft height(1nos) ➤ Branding with 2D projection -19ftx13ft -1 nos 				
4	Hire & labour charges for providing Photo point with 2D Cut outs, Acrylic letters and backdrop according to the program theme with platform and carpet with proper fixing		1nos	LS	
5	Console masking with metal frame with proper fixing <ul style="list-style-type: none"> ➤ Front -length 18ft,4ft height(1nos) ➤ Side -length 2ft ,4ft height (2 nos) 		1	LS	
	TOTAL (In Figures)				
	TOTAL (In Words)				

Bidder Name:

Address:

e-mail id:

Mobile No:

Signature

Date

Office Seal