



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)
Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27
Phone: 0471-2380910, 912

No. C-DIT/08/VCD/EMC-INFRA/2025-26/T665

04.08.2025

TENDER NOTICE

PROVIDING INFRASTRUTURE, ELECTRICAL, BRANDING, SOUND & LIGHT, LED WALL SERVICES

Sealed tenders are invited for providing **Infrastructure, Electrical, Branding, Sound & Light, LED Wall related Service” Regional Workshop on 12th & 13th August 2025 at Udaya Suites, Shankumukham, Thiruvananthapuram, Kerala.** The envelopes containing the tender should bear the superscription *“Tender for Providing Infrastructure, Electrical, Branding, Sound & Light, LED Wall related Service”* and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **11.08.2025, 11.00 AM**. Late tenders will not be accepted. The tenders will be opened at **11.10 AM on the same day (11.08.2025)** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org

Thiruvananthapuram
04.08.2025

SD/-
REGISTRAR



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TENDER TERMS

PROVIDING INFRASTRUCTURE, ELECTRICAL, BRANDING, SOUND & LIGHT, LED WALL SERVICES

GENERAL TERMS AND CONDITIONS

- a) This tender is invited for providing **Infrastructure, Electrical, Branding, Sound & Light, LED Wall related Service” Regional Workshop on 12th & 13th August 2025 at Udaya Suites, Shankumukham, Thiruvananthapuram, Kerala**, one of the projects undertaken by C-DIT.
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever.

ELIGIBILITY CRITERIA OF BIDDER

- a) Bidders should be an Indian company/firm engaged in providing similar services for events/ exhibitions having its own capacity to cater the requirements at Thiruvananthapuram, Kerala.
- b) Bidders should be an Indian company/firm based and established in India.
- c) Bidders should have valid GST registration.
- d) Bidders should have PAN allotted to him by IT Department.
- e) Bidder shall not be blacklisted by any of the department/organizations of the Govt.of India/State Govt/PSUs.
- f) To qualify for award of the work, the intending tenderer must have an experience in successful completion of at least two orders of similar nature having contract value not less than 2 lakhs during last 3 years. **(Documents should be attached)**

REQUIREMENT SPECIFICATION

INFRASTRUCTURE, BRANDING, SOUND & LIGHT, LED WALL, ELECTRICAL SERVICES

Sl.No	ITEM	SIZE	QTY	DAYS
Outdoor Brandings				
1.	Hire &Labour charges for providing Welcome Board with proper fixing(according to green protocol)	10x8ft	1	LS
2.	Hire &Labour charges for providing Standees using metal frame (according to green protocol) with proper fixing	3X6ft	3	LS
Conference Hall				
3.	Hire &Labour charges for providing Stage platform and synthetic brand new Carpet with 1ft height	20x8ft	1	LS
4.	Hire &Labour charges for providing LED Wall Riser with carpet with 3ft height	16x4ft	1	LS
5.	Hire &Labour charges for providing Branding for LED wall Riser	16x2ft	1	LS
6.	Hire &Labour charges for providing Side Brandings for stage proper side covering	10x3ft	2	LS
7.	Hire &Labour charges for providing neat & Clean Wooden VVIP Chair with protocol towel for the stage (Clean and visually appealing is a must.)		8	2
8.	Hire &Labour charges for providing clean & neat Teapoy (Clean and visually appealing is a must.)		4	2
9.	Hire &Labour charges for providing Double Seater Sofa (Clean and visually appealing is a must.)		4	2
10.	Podium with branding (Clean and visually appealing is a must.)		1	1
11.	Hire and Labour charges for providing Indoor LED Wall P3.9 112 sqft with processor , splitter, switcher, laptop & Slide changer mounted properly for the Main Stage for the Inaugural and closing ceremony, seminar sections etc, with adequate cabling and Installation (It must be installed with a metallic stand and installed securely.)	14X8ft	1	2

	<i>Technicians for the entire periods including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges</i>			
12.	Hire & labour charges for providing 50inch TV with flatbed stand for Feedback	50inch	1	2
13.	Hire and Labour charges for providing PA systems for the Main Stage , <ul style="list-style-type: none"> • Top -4nos • Floor Wedges -2nos • Podium Mic- 2nos • Codeless Mic- 4nos • Console -1nos Technicians for the entire periods including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges		1set	2
14.	Hire and Labour charges for providing stage light arrangement for the Main Stage , <ul style="list-style-type: none"> • COB -6nos • Winch Stand -2nos Technicians for the entire periods including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges.		1set	2
15.	Console Masking with metal frame with proper fixing <ul style="list-style-type: none"> • 12x4ft -1nos • 2x4ft -2nos 		1	LS
POWER MANAGEMENT				
16.	42KVA Genset with fuel for the Stage Lights LED wall and sound for 22hours including inspection and Trial Run hours for 2 days Including panel boards, fixing cabling and DB settings Transportation cost of Diesel And operator charges.		2	
17.	Electrical Inspectorate license (Actual bill want to be submitted)		1	

OTHER TERMS AND CONDITIONS

1. The bidders will be responsible for the installation of the entire infrastructure to the entire satisfaction of the undersigned or his authorized representatives.
2. C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. **The successful bidder shall complete the setting up of entire infrastructure service and shall execute the work as per the directions of C-DIT Officials.**
4. The undersigned does not bind him/herself to accept the lowest tender and reserve himself the rights of accepting the whole or a part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted.
5. No advance payment will be made against the work.
6. **The rate quoted by the bidder shall be inclusive of Loading, unloading, delivery, installation, and erection charges at site. Rates quoted by the tenderer shall be valid for a period of Three months from the date of opening of the tender.**
7. **The Bidder with GST registration shall quote the rates for the units shown in the list including GST and tenders which do not indicate this essential information will not be considered.**
8. The bidder shall quote the rates for providing the infrastructure support service in "FORM A". The tenders which do not indicate price information for all the listed items in the tender will not be considered.
9. **The bidders shall submit the rate in "FORM A" in a sealed envelope.**
10. The rate quoted for the Materials/Services shall be firm and no enhancement will be allowed under any circumstances.
11. **The bidder has to submit Rs.1,000/- (Rupees One Thousand only) as Tender fee as Demand draft (from any Nationalised/scheduled bank) drawn in favour of "The Registrar, C-DIT" payable at Thiruvananthapuram.**
12. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.
13. CDIT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the ground of purchaser action.
14. CDIT is not bound to assign any reason for rejecting any or all the tenders. It also reserves the right to accept/reject (part/whole) or any other tender(s) at

their sole discretion without assigning any reason thereof. Its decision in the matter shall be final and binding

15. PAYMENT TERMS

The following terms of payment shall be applicable for the contract

- 30% up on completion of work.
- 30% up on completion of project.
- 40% up on submission of bills with supporting documents

16. **Agreement:** The successful bidder has to enter an agreement with C-DIT in Rs. 200 worth non judicial stamp paper immediately on getting confirmed work order.

17. **Authority:** The authority for the acceptance of the tender rests exclusively with C-DIT. C-DIT does not undertake to accept the lowest or a particular tender or to assign any reason whatsoever for the rejection of any tender.

18. In Case of doubt:

If the bidder has a doubt on technical specifications or on terms & conditions stipulated above, please contact **Shri. Manoj Krishnan @ 9447886486 or Shri AR Thampi in Mobile No. 9895006798.**

19. **The last date for submission of tender 11.08.2025, 11.00 AM**

The tender will be opened on the same date at 11.10 AM

Sd/

REGISTRAR

Dated 04.08.2025



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FORM - A

COMMERCIAL BID

**TENDER FOR PROVIDING I INFRASTRUCTURE, BRANDING, SOUND &
LIGHT, LED WALL, ELECTRICAL SERVICES AT
UDAYA SUITES, SHANGUMUKHAM, THIRUVANANTHAPURAM**

Quote No.

Date:

Sl.No	ITEM	SIZE	QTY	DAYS	AMOUNT WITH GST
Outdoor Brandings					
1	Hire &Labour charges for providing Welcome Board with proper fixing(according to green protocol)	10x8ft	1	LS	
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7	Hire &Labour charges for providing neat & Clean Wooden VVIP Chair with protocol towel for the stage (Clean and visually appealing is a must.)		8	2	
8	Hire &Labour charges for providing clean & neat Teapoy (Clean and visually appealing is a must.)		4	2	

9	Hire & Labour charges for providing Double Seater Sofa (Clean and visually appealing is a must.)		4	2	
10	Podium with branding (Clean and visually appealing is a must.)		1	1	
11	Hire and Labour charges for providing Indoor LED Wall P3.9 112 sqft with processor , splitter, switcher, laptop & Slide changer mounted properly for the Main Stage for the Inaugural and closing ceremony, seminar sections etc, with adequate cabling and Installation (It must be installed with a metallic stand and installed securely.) <i>Technicians for the entire periods including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges</i>	14X8ft	1	2	
12	Hire & labour charges for providing 50inch TV with flatbed stand for Feedback	50inch	1	2	
13	Hire and Labour charges for providing PA systems for the Main Stage , <ul style="list-style-type: none"> • Top -4nos • Floor Wedges -2nos • Podium Mic- 2nos • Codeless Mic- 4nos • Console -1nos <i>Technicians for the entire periods including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges</i>		1set	2	
14	Hire and Labour charges for providing stage light arrangement for the Main Stage , <ul style="list-style-type: none"> • COB -6nos • Winch Stand -2nos <i>Technicians for the entire periods including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges.</i>		1set	2	
15	Console Masking with metal frame with proper fixing <ul style="list-style-type: none"> • 12x4ft -1nos • 2x4ft -2nos 		1	LS	

POWER MANAGEMENT

16	42KVA Genset with fuel for the Stage Lights LED wall and sound for 22hours including inspection and Trial Run hours for 2 days Including panel boards, fixing cabling and DB settings Transportation cost of Diesel And operator charges.		2		
17	Electrical Inspectorate license (Actual bill want to be submitted)		1		
Total in (Figures)					
Total in (Words)					

Bidder Name:

Address:

e-mail id:

Date

Signature

Office Seal