



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram- 27

Phone: 0471-2380910, 912

No. C-DIT/08/SSD/TECH-CIVIL/2025-26/T666

Date: 08.08.2025

TENDER NOTICE

RENOVATION OF EXISTING CENTRAL CONTROL ROOM OF CCTV SURVEILLANCE SYSTEM AT OFFICE OF THE CONTROLLER OF TECHNICAL EXAMINATION, THIRUVANANTHAPURAM

Sealed tenders are invited for the “Renovation of Existing Central Room of CCTV surveillance system at Office of the Controller of Technical Examination, Thiruvananthapuram”. The envelopes containing the tender should bear the superscription ***“Tender for Renovation of Existing Central Room of CCTV surveillance system at Office of the Controller of Technical Examination, Thiruvananthapuram”*** and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderer may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **16.08.2025, 3.00 PM**. Late tenders will not be accepted. The tenders will be opened at **3.30 PM on the same day** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions can be downloaded from our website www.cditi.org.

Thiruvananthapuram

08.08.2025

Sd/-

REGISTRAR

GENERAL TERMS AND CONDITIONS

- a. This Tender is invited for the “***Renovation of Existing Central Room of CCTV surveillance system at Office of the Controller of Technical Examination, Thiruvananthapuram***” as per the tender specification.
- b. C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever.

1. ELIGIBILITY CRITERIA

Only those firms which in their individual capacity, satisfy the following criteria, need to quote for this tender.

- a) The bidder should have a minimum of two years of experience in the field of Civil work. The bidder should submit the documents showing the experience of doing similar works. **(Documents to be attached)**
- b) Bidders should have a good track record in execution of similar nature of work **(Document to be attached)**
- c) Bidder should have valid GST registration.
- d) Bidders should have PAN allotted to him by IT Department.
- e) Bidder shall not be blacklisted by any government agencies.

SCOPE OF WORK

Scope of work primarily includes Civil/Interior/Electrical/Networking/ works and installation of Door Access control System for setting up of Video Conferencing Studio at the Central Control Room, Office of the Controller of Technical Examinations, Thiruvananthapuram.

SPECIFICATIONS

SL No	Item	Qty
1.	<p>Supply and fixing of 10mm Toughened Glass Double Door (Central Control Room Door) Patch fittings and door fittings with 10mm Toughened plain glass including 1No.Stainless Steel handle, 1No.floor spring, 1No. corner lock and 1No.central lock ,1 pivot , all complete. (Size: 1.00m x 2.10m -Open Door) (Size : 0.33m x 2.10m -Fixed Door) Preferred brand - 1.Taiton,ozone,dorma(patch/door fittings) 2.Saint Gobain(Toughened plain glass)</p>	31 Sq.ft
2.	<p>Laying and fixing of Premium Carpet (Inside Central Control Room and part of corridor) Cost of materials and labour charges for Premium Carpet Laying. 600mm x 600mm x 5mm non – woven Eco back Premium carpet tile laying with necessary Adhesive, all complete. Preferred brand- Solutia or equivalent brand</p>	470 Sq.ft
3	<p>Supply and fixing of 36mm Flush Wooden Door.(Main door to the corridor of control Room) Pre laminated flush door with Doorknob, SS tower bolt, SS hinges, Door closer etc. Including 100mm x 55mm Solid Wooden outer frame, 710 grade,laminated GL1013WWS , all complete Size -1100 mm x 2100mm x 38mm Preferred brand- Century , greenlam</p>	1
4	<p>Supply and fixing of Wooden 300mm Box Partition with Decorative Lamination. (Main door to the corridor of control room) 710 Grade 12mm Ply laminated box partition with decorative laminated finish (GL1013WWS). Including with necessary wooden frame support, all complete. Preferred brand- Century , greenlam</p>	49 Sq. Ft
5	<p>Cost of materials and labour charges for 38mm x 0.25mm Stainless Steel 'L' angle skirting for Wooden Panelling and Carpet. (Inside the control room)</p>	LS
6	<p>Cost of materials and labour charges for Existing Metal Window Maintenance and Broken Glass Changing.</p>	LS
7	<p>Access Control and Electro Magnetic Door Lock. Minimum 500 entries finger and RF ID Card. TCP/IP LAN Port, USB Port. Magnetic Door Contact for glass door with same OEM of machine. Power:12V supply. Manual Exit Button with box. Supply, Installation and configuration.</p>	1

	Warranty 3 year Preferred brand- ESSL , Navkar systems , Instec	
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SPECIAL CONDITIONS FOR THIS WORK

1. Site Inspection

The bidder shall conduct a site visit prior to bid submission to thoroughly assess and understand the scope, nature, and quantity of the work involved. No claims regarding lack of understanding of the site conditions will be entertained later.

2. Responsibility of Installation

It shall be the sole responsibility of the bidder to ensure that the installation is completed to the full satisfaction of the tendering authority, in accordance with the technical specifications and timelines stipulated in the tender document.

3. No Additional Charges for Dismantling

No additional cost will be borne by the tendering authority for any dismantling or preparatory work required to complete the installation. All such costs must be considered and included in the quoted bid amount.

4. Submission of Samples

The agency shall supply samples of the items quoted under Sl. Nos. 2, 4, and 5 for evaluation and approval prior to final acceptance.

5. Approval of Materials and Colour

The colour of the carpet and other materials shall be finalized by the tendering authority at the time of issuing the work order. The agency shall proceed with procurement and execution only after obtaining such approval.

6. Responsibility for Damages

The agency shall be fully responsible for any civil or other types of damages caused due to mishandling of materials during transportation, storage, or installation. Any such damage shall be rectified by the agency at their own cost to the satisfaction of the tendering authority.

7. Clearance of Wastages

The agency shall ensure that all waste materials, debris, and packaging generated during the course of the work are properly cleared and disposed of from the site at their own cost. The site shall be handed over in a clean and orderly condition to the satisfaction of the tendering authority.

8. Stacking of Reusable Materials

During the course of maintenance or related activities, any reusable materials shall be carefully removed and properly stacked by the agency at the space designated by the tendering authority.

The agency shall ensure such materials are stored in good condition without causing any damage.

2. **OTHER TERMS& CONDITIONS**

- a. CDIT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the ground of purchaser action.
- b. CDIT is not bound to assign any reason for rejecting any or all the tenders. It also reserves the right to accept/reject (part/whole) or any other tender(s) at their sole discretion without assigning any reason thereof. Its decision in the matter shall be final and binding.
- c. CDIT is not bound to assign any reason for rejecting any or all the tenders. It also reserves the right to accept/reject (part/whole) or any other tender(s) at their sole discretion without assigning any reason thereof. Its decision in the matter shall be final and binding.
- d. **Bidder shall clearly specify each product make and submit its catalog along with the tender.**
- e. **Bidder should survey and evaluate the site conditions, if necessary, before submitting offers and are responsible to execute the work including all necessary items.**
- f. All rubbish and superfluous materials shall be removed from site at the cost of the contractor after completion of work and prior to submission of final bill. Rubbish may shall not be disposed outside building premises or nearby area.
- g. The quantities specified in the schedule are approximate only and may vary. The successful bidder must carry out the additional quantities of work, if any, at the same rates and the same terms & condition of contract. No escalation of rates is admissible.
- h. The rate quoted by the Tenderer shall be inclusive of the delivery, installation & erection charges at site. Rates quoted by the tenderer shall be valid for a period of six months from the date of opening of the tender.
- i. The rate quoted for material/ work shall be firm and no enhancement will be allowed under any circumstances. The enhancement of rate will cause the cancellation of the work order and the security deposit will be forfeited.
- j. The quoted rate should be inclusive of all materials, labour, scaffolding, welding, painting etc. complete charges wherever not otherwise specified.
- k. The Specifications mentioned in the schedule of quantities are to be met with fully.

The quality of the materials supplied by the contractor must be standard items and prior approval for all materials should be sought before it is being actually used.

Work shall commence within 5 working days from the date of work order issued to the contractor and should be completed within a further 15 days. Any extension in the work completion period after the work order is placed may result in cancellation of the order. In case the Tenderer became unable to affect the completion of the work within the time limit prescribed by C-DIT, the order is likely to be cancelled and the earnest money deposited along with security deposit collected from the tenderer will be forfeited.

- l.** If the tenderer furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.
- m.** All items offered shall conform in all respects to the relevant Indian standard Specification with up-to-date amendments wherever applicable.

WORKING CONDITIONS

- i.** The contracting firm must work under the guidance / supervision of the officer(s) authorized by CDIT.
- ii.** The standard quality of materials / components and ISI marked, wherever applicable, will only be allowed for use in the fabrication.
- iii.** The contracting firm will have to maintain the time schedule of the work, as per the dates of the issues of intent.

INSPECTIONS

- iv.** Should any inspected or tested materials/items fail to conform to the specifications or found sub standards, the CDIT may reject them and the tenderer shall either replace the rejected goods or make all alternations necessary to meet specifications requirements free of cost to the purchaser.
 - v.** CDIT has the right to do minor modification or exclude any items during execution of work if not found essential or aesthetically suitable or useful for the project.
- 3.** Any dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by Arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English

language, under the Indian Arbitration and Conciliation (Amendment) Act, 2015. Unsettled disputes will be referred to courts and courts in Thiruvananthapuram/ Kerala will have exclusive jurisdiction over the same.

The bidder shall submit the price offers in "FORM B" in a sealed envelope.

4. Performance Bank Guarantee (PBG)/Security Deposit: The Bidder, in the event of an order, should furnish a bank Guarantee from an Indian Nationalized Bank at no extra cost in a Performa prescribed by C-DIT for an amount equivalent to 5% (Five percent) of the value of the contract. The PBG shall be valid for period of 12months from the date of commissioning of the work at C-DIT
5. **PAYMENT TERMS:** 100% up on completion of the work, against submission of bills and certified M-book entries.
6. **Agreement:** The Successful bidder within 7 days of getting confirmed work order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper, to ensure work standards and quality of materials used.
7. **Authority:** The authority for the acceptance of the tenders' rests exclusively with the C-DIT.
8. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

In case of doubt:

If the bidder have any doubt on technical specifications or on terms & conditions stipulated above, please contact Shri. Vinod N @ 9895788233.

Last date for submission of bids : 03.00 PM on 16.08.2025
bid-opening : 03.30 PM on 16.08.2025

Dated 08.08.2025

Sd/
REGISTRAR, C-DIT



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0471-2380910, 912

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FORM- B

**RENOVATION OF EXISTING CENTRAL CONTROL ROOM OF CCTV SURVEILLANCE
SYSTEM AT OFFICE OF THE CONTROLOOER OF TECHNICAL EXAMINATION,
THIRUVANANTHAPURAM**

COMMERCIAL BID

Quote No:

Date:

SL No	Item Description	Qty	Unit Rate With GST	TOTAL With GST
1.	<u>Supply and fixing of 10mm Toughened Glass Double Door (Central Control Room Door)</u> Patch fittings and door fittings with 10mm Toughened plain glass including 1No.Stainless Steel handle, 1No.floor spring, 1No. corner lock and 1No.central lock, 1 pivot , all complete. (Size: 1.00m x 2.10m -Open Door) (Size : 0.33m x 2.10m -Fixed Door) Preferred brand - 1.Taiton, ozone, dorma(patch/door fittings) 2.Saint Gobain(Toughened plain glass)	31 Sq.ft		
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	710 Grade 12mm Ply laminated box partition with decorative laminated finish (GL1013WWS). Including with necessary wooden frame support, all complete. Preferred brand- Century , greenlam			
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	TOTAL (In Figures)			
	TOTAL (In Words)			

NAME OF THE BIDDER:

ADDRESS :

MOBILE NO.

SIGNATURE OF THE CONTACTOR

EMAIL ID.

OFFICE SEAL