



## CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chithranjali Hills, Thiruvallom, Thiruvananthapuram-27

Phone: 0471-2380910, 912

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No. C-DIT/04/OIP-VEH/2025-26/T611

Date: 16.04.2025

### TENDER NOTICE

#### PROVIDING TEMPO TRAVELER WITH CLOSED COMPARTMENT (GOODS CARRIER VEHICLE) ON DAILY RENTAL BASIS

Sealed tenders are invited to provide a Tempo Traveler with Closed compartment (Goods carrier Vehicle) on daily rental basis. The envelopes containing the tender should bear the superscription "*Tender for providing Tempo Traveller (Goods Vehicle) to Carry Goods on daily rental basis*" and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand along with a duly signed copy of this tender notification or confirmation of the terms and conditions. Last date for receipt of tender offers is **23.04.2025, 3.00 PM**. Late tenders will not be accepted. The tenders will be opened at **3.10 PM on the same day in C-DIT office** in the presence of the tenderers or their authorized representatives who choose to be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website [www.cdit.org](http://www.cdit.org)

Thiruvananthapuram

16.04.2025

Sd/-

REGISTRAR



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### **PROVIDING TEMPO TRAVELLER TRAVELER WITH CLOSED COMPARTMENT (GOODS CARRIER VEHICLE) ON DAILY RENTAL BASIS**

#### **TENDER TERMS**

##### **I) GENERAL TERMS AND CONDITIONS**

1. This Tender, **“To Provide Tempo Traveler with closed compartments to carry goods on daily rental basis”**, is invited for providing transportation of goods to various destinations for various projects undertaken by C-DIT.
2. C-DIT reserves the right to cancel any or all tenders at any time if so required, without assigning any reason whatsoever

##### **II) ELIGIBILITY CRITERIA OF BIDDER**

1. To qualify for award of the work, the intending bidder should have prior experience in field of supplying vehicle on hire/rental basis to reputed concerns/government establishments/PSUs/autonomous institutions etc.
2. Bidder must have a currently valid PAN and GST registration.
3. An undertaking to the effect that the bidder has not been blacklisted by any of the department/organizations/PSUs/institutions of the Govt. of India/State Govt

### III) REQUIREMENT SPECIFICATIONS

SI No	Description	No. of Vehicles required
1	Tempo Traveler with Closed compartment (Goods Carrier Vehicle)	1 No On demand/requirement

### IV) OTHER TERMS AND CONDITIONS

1. The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives.
2. The vehicles supplied should be duly registered with Motor vehicles Department, Govt. of Kerala and the contractor will be solely responsible to full fill all the conditions regarding vehicles supplied to C-DIT.
3. **The vehicle provided by the contractor should not be older than 13 years as on 01.04.2025.**
4. **The vehicle provided by the contractor shall have the capacity to carry not less than 3.5 tons per load.**
5. The vehicle supplied by the contractor shall have the permit to carry goods. The contractor should comply with Road Transport Authority (RTA) and other State Government rules, regulations etc. Any breach in these rules shall be at the complete risk of the contractor. C-DIT will no way be responsible for any damage, losses/action incurred to the vehicle, driver or contractor arising out of this contract. Further C-DIT may insist from time-to-time producing the relevant documentary evidence pertaining to vehicle, driver etc failing which C-DIT will withhold payments or terminate the contract.
6. **The vehicles will be hired on daily basis. The rate should be quoted on daily basis including GST. The daily hire charges shall cover the fuel charges for vehicles, driver's salary and allowances including night batta, toll charges etc.**
7. The vehicle shall have comprehensive insurance and fitness as per RTA Rules.

- 8. The vehicle should be made available on C-DIT on requirement basis time to time.**
4. The contract will be for a period of **12 months** with effect from the actual date of commencement of contract and is renewable on mutual agreement for an additional period of 12 months on the same terms and conditions.
5. The contract can be terminated by contractor or C-DIT by giving 30 days of notice in advance.
6. During the period of contract, no request shall be entertained for any hike in the agreed rates due to any reason whatsoever.
7. The contractor shall provide replacement of vehicles within one hour in case of breakdown or servicing. In case replacement is not provided, C-DIT will book similar vehicles from alternative sources and the expenses so incurred will be recovered from the bill of the contractor.
- 8. In the case of any accident, all claims arising out of it shall be met by the contractor as per the law and C-DIT will not have any liability for that.**
- 9. The bidder shall submit certified copy of RC book, Insurance Certificate, Non-Pollution Certificate, Vehicle Fitness Certificate and driver's Driving License along with the tender document.**
- 10. The bidders shall submit the Daily rental charges specified in "FORM A" on your Letter head in a sealed envelope.**
- 11. Tender Fee: The bidder shall submit an amount of ₹ 1000/- as Tender fee in the form of a Demand draft drawn in favour of The Registrar, C-DIT payable at Thiruvananthapuram.**
12. The Contractor should provide driver(s) with valid driving license and mobile phone. The driver should have knowledge of city routes and should be able to communicate and understand Malayalam. Any change of driver is to be intimated in advance.

13. The vehicles provided should be invariably fixed with the Name Plates of the Department as “**ON DUTY WITH C-DIT** “in the front as well as rear side which is in conformity with Road Transport Authority rules and it should be strictly kept covered while the vehicles are being used by officers/ officials other than to whom the vehicles are allotted or when the vehicle is not being used by C-DIT.
14. The vehicle taken on hire will have to be parked either in the office premises or the place identified by C-DT.
15. **Agreement:** The Successful bidder within 7 days of getting confirmed work order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper.
16. The contractor to whom contract is awarded should furnish the name, address and contact number of a person with whom the department/Controlling officer (of the Department) should contact, in case of any problem faced with regard to service being provided by such contractor on daily basis.
17. **The** undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the tenderer shall be bound to supply vehicles at the rates quoted. C-DIT reserve the right to split the orders among one or more bidders, at the sole discretion.
18. **If** at any stage it is found that there is some discrepancy in the tender offer or the bidder has furnished wrong and/or misleading information/ statement(s), their tender offer will be liable to be ignored or rejected.
19. **Any** dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by Arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English language, under the relevant Act and Rules. Unsettled disputes will be referred to courts and the courts in Thiruvananthapuram will have exclusive first jurisdiction over the subject matter.

- 20. Payment terms:** The bills can be submitted to the concerned division/department after each trip with trip sheet following full particulars of travel duly countersigned by the officer using the vehicle/Head of the Department of the Department to which the vehicle is used. Payment will be made by cheque after statutory and other deductions.
- 21. Authority:** The authority for the acceptance of the tenders' rests exclusively with the C-DIT.
- 22. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum to it. Corrigendum to this tender shall be published in the site [www.cdit.org](http://www.cdit.org). Prospective bidders are advised to regularly visit the website: [www.cdit.org](http://www.cdit.org) to keep track of corrigendum, if any.**
- 23. Incase of doubt:** If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact **Sri Pradeep N S, HoD(Purchase) in Mobile Number: 9995017924.**

**The last date for submission of tender 23.04.2025 at 3.00 PM.**

**The tender will be opened on the same day at 3.10 PM**

Sd/  
REGISTRAR, C-DIT  
Dated 16.04.2025

**FORM - A**  
**(COMMERCIAL BID)**

No. C-DIT/04/OIP-VEH/2025-26/T611

Date: 16.04.2025

**TENDER FOR PROVIDING GOODS CARRIER VEHICLE ON DAILY RENTAL**

Quote No:

Date:

Sl. No	Description	Requirement	Time	Maximum Kilometer per day	Daily rent (Including Driver batta) Incl. GST	Rate for additional kilometers beyond 80 KM (per km basis)	Rate for additional driver batta beyond 8 Hours per day (Per Hour basis)
1	Tempo Traveler with compartment (Goods Vehicle) Closed carrier	1 No	8 Hrs	80			

*\* All the rates quoted should be inclusive of GST*

**DECLARATION**

I /We have gone through the tender notification and the terms and conditions are acceptable to me /us. I also understand that if any discrepancy/wrong word or misleading information is found at any stage, the tender offer will be ignored/rejected.

Name of the Bidder/Firm/Agency:

Address:

Phone No:

e-mail id:

Signature

Date:

Office Seal