



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam,
Thiruvananthapuram-27 Phone: 0471-2380910, 912

No. C-DIT/04/INF-L BAG/2025-26/T613

Date: 19.04.2025

TENDER NOTICE

SUPPLY OF LAPTOP BAGS-100 NO

Sealed tenders are invited for the supply of School Bags. The envelopes containing the tender should bear the superscription "*Tender for the supply of Backpack Laptop Bag*" and should be addressed to **The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Thiruvananthapuram 695027**. Intending tenderer may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **25.04.2025, 3.00 PM**. Late tenders will not be accepted. The tenders will be opened at **3.10 PM on the same day** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions can be downloaded from our website www.cdit.org. The bidders should also submit EMD of Rs 5,000/- in the form of Demand Draft drawn in favour of Registrar, C-DIT, Payable at Thiruvananthapuram.

Thiruvananthapuram

19.04.2025

Sd/-

REGISTRAR



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam,

Thiruvananthapuram-27 Phone: 0471-2380910, 912

Fax: 0471- 2380681

No. C-DIT/04/INF-L BAG/2025-26/T613

Date: 19.04.2025

TENDER FOR SUPPLY OF BACKPACK LAPTOP BAG

Specification

Sl No	Description	Quantity
1	<ul style="list-style-type: none">• It should have a 20-liter capacity, a width of minimum of 14-15 inches, a height of 20 inches, and must be capable of holding up to 20 kilograms• Material: Rexine or Polyester• Compartments: 3 - 4 compartments• Laptop Compatibility: Suitable for laptops of 15 to 16 inches• Design Features:<ul style="list-style-type: none">○ 2 large laptop compartments with polyfoam padding for enhanced protection○ 2 additional pouches for charger and extra accessories○ CDIT logo printed on the front side of each bag○ Additional polyfoam enhancement on the base and backpack holders○ High-quality zippers and raw materials○ Colour: BLACK	100 Nos

GENERAL TERMS AND CONDITIONS

1. This Tender is invited for the "**Supply of Backpack Laptop Bag**" for one of the projects taken up by C-DIT
2. Supply of school bag shall be made at C-DIT, City office, Opp. SMSM Institute, Statue ,Thiruvananthapuram-27
3. C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever.ELIGIBILITY CRITERIA OF TENDERER

Only those firms which in their individual capacity, satisfy the following criteria, need to quote for this tender.

4. To qualify for award of the work, the intending tenderer must have in its name as manufacturer/Supplier/dealer with experience of having successfully completed at least one order for similar nature of work during last one year. **The price offers will be considered only of the quality of the sample bag material is found satisfying the specification.**
5. The tenderer is responsible for effecting the supply to the entire satisfaction of the undersigned or his authorized representatives. In case any defect in the item supplied is noticed, such item will be rejected at the risk and cost of the supplier.
6. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the tenderer shall be bound to supply the accepted item at the rates quoted. C-DIT reserve the right to split the supply of items among one or more bidders, at the sole discretion.

7. The rate quoted by the bidder shall be inclusive of all taxes, transportation charges and unloading charges at site. Rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.
8. Delivery period shall be specifically indicated in the tender and strictly adhered to. The supply shall be arranged within 10 days on receipt of the firm order. Any delay in the delivery period after the supply order is placed may result in cancellation of the supply order. In case the tenderer became unable to deliver the items within the time limit prescribed by C-DIT, the supply order is likely to be canceled and items will be arranged by C-DIT from elsewhere and the earnest money deposit along with security deposit collected from the tenderer will be forfeited.
9. **The rate should be quoted for the unit shown in the list including GST and tenders which do not indicate this essential information will not be considered.**
10. **There is no separate bid form. The supplier shall submit the rate offers in their own paper. One sample of the quoted material/bag may be submitted along with the tender. The bidders may also submit the following copies of documents along with their bid**
 - a) **Registration certificate of the firm**
 - b) **GST Registration**
 - c) **PAN**
 - d) **Self delcaration form of not black listed certificate**
11. The rate quoted for material shall be final and no enhancement will be allowed under any circumstances. The enhancement of rate will cause the cancellation of the supply order and the security deposit will be forfeited.

12. If the bidder furnishes wrong and/or misleading data, statement(s), tender with incomplete documents or information and conditional tenders will be rejected. Quoting unrealistic rates will be treated as disqualification.

13. Any dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by Arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English language, under the Indian Arbitration and Conciliation Act(Amended), 2015. Unsettled disputes will be referred to courts and courts in Thiruvananthapuram/ Kerala will have exclusive jurisdiction over the same.

14. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.

15. **EMD: The bidder shall submit EMD of Rs. 5,000/- (Rupees Five Thousand only) along with the tender in the form of Demand draft drawn in favour of Registrar, C-DIT payable at Thiruvananthapuram.**

16. **PAYMENT TERMS**

100% of the payment will be made against delivery of full quantity of the item and submission of invoice. **No advance payment will be made against the supply. Tenders demanding advance payment and clearance through banks will not be accepted.**

17. **Agreement:** The Successful bidder within 7 days of getting confirmed Purchase order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper, to ensure warranty and after sales support during the warranty period.

18. **Authority:** The authority for the acceptance of the tenders' rests exclusively with the C-DIT. The C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.

19. The bidders, those who claim Bid Security/EMD Exemptions should furnish the Bid Security Declaration form on a stamp paper worth ₹ 200/-, in the format attached as 'Annexure I', and should upload along with the tender. The original/hard copy shall be sent by registered post addressed to The Registrar, C-DIT, Chithranjali Hills, Thiruvallam, Thiruvananthapuram- 695027. The bids which are not accompanied with the Bid Security Declaration form, shall be considered incomplete and rejected summarily without any further intimation.

20 The last date for submission of tender 25.04.2025 3.00 PM.

The tender will be opened on the 25.04.2025 at 3.10 PM

21. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site www.cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

22. In case of doubt:

If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact Shri Aravind R HOD Informatics Mobile Number: 9746402586

Sd/
REGISTRAR, C-DIT
Dated 19.04.2025

ANNEXURE - I

BID SECURING DECLARATION

Documents relating to Bid Security

(To be submitted as part of Proposal, along with supporting documents like
UDYAM Registration Certificate)

A Bid Securing Declaration in lieu of bid security in the following format;
Bidders exempted from submission of bid security must submit this
declaration

Bidder's Firm Name _____

(Address and contact details)

Bidder's Reference No _____ Date _____

PAN No. _____ GST No. _____ Udyam Reg. No _____

To

The Registrar

Centre for Development of Imaging Technology(C-
DIT) Chithranjali Hills, Thiruvallam
Thiruvananthapuram- 695027

Tender Ref; No: _____

Tender Title: Proposal for providing _____

Sir/ Madam

We, the undersigned, solemnly declare that:

We understand that according to the conditions of this Tender Document, the Proposal must be supported by a Bid Securing Declaration In lieu of Bid Security.

We unconditionally accept the conditions of this Bid Securing Declaration. We understand that we shall stand automatically suspended from being eligible for bidding in any tender of C-DIT for 2 years from the date of opening of this Proposal if we breach out obligation(s) under the Tender conditions if we:

Withdraw/ amend/ impair/ derogate, in any respect, from our proposal, within the validity of proposal; or

being notified within the validity of Proposal of the acceptance of our proposal by the C-DIT

- a) refused to or failed to produce the original documents for scrutiny or the required performance security within the stipulated time under the conditions of the Tender Document
- b) Fail or refuse to accept the Vendor Selection Letter
- c) Fail to effect the supply/ installations/ services or works as per the supply order/ purchase order/ work order with in the time scheduled and as per the specification therein in accordance with the RFB/ Bid/ Tender Notification and our proposal/ offer.

We know that the Bid Securing Declaration shall expire if we are not selected as Vendor for providing.....(name of work) upon:

- 1) receipt by us of your notification:
 - a) of Cancellation of the entire RFP process or Rejection of all Proposals or
 - b) of the name of the successful bidder.
- 2) Sixty days after the expiration of the Validity of Proposal or any subsequent extension to it.

We understand that in case of failure from our end in completing the supply/ installation/ services or works to the satisfaction of C-DIT in accordance with the terms and conditions and rate and taxes agreed upon by us as per the tender and bid offer, C-DIT will be at the liability to get the supply/ installation / services/works completed by any other means at their sole discretion, and to recover the additional cost, expenses, including damages and interests thereon if any from the payments due to us by way of performance security, bid security or payments under any contract, or from the assets or properties belonging to us by way of revenue recovery or such measures at it deem fit.

Signature of bidder.....

Designation.....

Name.....
Duly authorized to sign the Tender

Date.....

Office Seal

Place.....

Note: The above declaration, duly signed and sealed by the authorized signatory of the entity on its letterhead, should be uploaded along with proposal.