



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)
Chithranjali Hills, Thiruvallom,
Thiruvananthapuram-27 Phone: 0471-2380910, 912

No. C-DIT/09/GEN/ADF SCNR/2025-26/T692

Date: 12.09.2025

TENDER NOTICE

SUPPLY OF ADF SCANNERS-2 Nos

Limited tenders are invited for the **Supply of ADF Scanners- 2 Nos**. The envelopes containing the tender should bear the superscription "*Tender for the Supply of ADF Scanners - 2Nos*" and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand along with a duly signed copy of this tender notification or confirmation of the terms and conditions. Last date for receipt of tender offers is **18.09.2025, 3.00 PM**. Late tenders will not be accepted. The tenders will be opened at **3.30 PM on the same day in** C-DIT office in the presence of the tenderers or their authorized representatives who choose to be present at that time.

Thiruvananthapuram
12.09.2025

Sd/-
REGISTRAR

SPECIFICATIONS**Requirement - 2 Nos****ADF Scanners**

	Parameters Specifications
	MAKE/MODEL:
.	Scan Speed : 30 ppm or above
.	Duplex ADF Scanning
.	Scan Resolutions (Optical): 600x600 dpi or above
.	Daily duty - 3000 pages or above
.	Min 40-sheet ADF with single-pass two-sided scanning
.	Connectivity: USB 3.0
.	A4 Size sheetfed scanner
.	Output File Formats: BMP, JPEG, TIFF, multi-TIFF, PDF, searchable PDF, PDF/A, PNG, docx, pptx, xlsx
.	TWAIN, ISIS, and WIA drivers
.	Warranty 3 years of warranty
	Preferred Brand: HP, Cannon

OTHER TERM & CONDITIONS:

1. Supply and installation the ADF Scanners shall be done within 7 days.
2. The rate quoted should be Inclusive of applicable GST and supply at site. The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives.
3. Bidder shall invariably be accompanied by manufacturer's catalogues and leaflets giving full specifications. Technical particulars and other details of the items offered, 'brand make' and complete specification should be mentioned in the tender. In the absence of full details and technical specification the tenders for the items will be rejected.

4. Rate quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.
5. Statutory taxes to be deducted at source, if any, will be deducted from the payment due.
6. **The bidder should have a valid GST and PAN registration (Proof Should be submitted).**
7. CDIT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the ground of purchaser action.
8. CDIT is not bound to assign any reason for rejecting any or all the tenders. It also reserves the right to accept/reject (part/whole) or any other tender(s) at their sole discretion without assigning any reason thereof. Its decision in the matter shall be final and binding.
9. **Authority:** The authority for the acceptance of the tender's rests exclusively with the C-DIT.
10. **Agreement:** The Successful bidder within 7 days of getting confirmed Purchase order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper, to ensure warranty and after sales support during the warranty period.
11. **Performance Bank Guarantee (PBG)/Security Deposit:** The Bidder, in the event of an order, should furnish a bank Guarantee from an Indian Nationalized Bank at no extra cost to C-DIT for an amount equivalent to 5% (Five percent) of the value of the contract. The PBG shall be valid for period of 12 months from the date of execution of the agreement.
12. **Payment terms:** 100% Payment against the supply and submission of actual invoice with agreement.
13. If the bidder has any doubt in the above specifications, please contact Shri Lal Mohan V HoD, (H&NW) Mob: 9895788223.

14.The last date for submission of tender 18.09.2025, 3.00 PM. The tender will be opened on the same day at 3.30 PM.

15.Our GSTIN is 32AAATC1823F1ZF

Sd/
REGISTRAR, C-
DIT Dated
12.09.2025.



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COMPLIANCE STATEMENT

Compliance statement of technical specification required for the items listed below. Technical compliance of every item should be marked, and in case of any deviation, it shall be entered in the Remarks column. The bidder must furnish the make and model of the product quoted without fail.

1) ADF Scanners - 2 nos

SL No	PARAMETER	Compliance (Yes/No)	Deviation if any
	MAKE /MODEL		
1	Scan Speed : 30 ppm or above		
2	Duplex ADF Scanning		
3	Scan Resolutions (Optical): 600x600 dpi or above		
4	Daily duty - 3000 pages or above		
5	Min 40-sheet ADF with single-pass two-sided scanning		
6	Connectivity: USB 3.0		
7	A4 Size sheetfed scanner		
8	Output File Formats: BMP, JPEG, TIFF, multi-TIFF, PDF, searchable PDF, PDF/A, PNG, docx, pptx, xlsx		

9	TWAIN, ISIS, and WIA drivers		
10	Warranty 3 years of warranty		

Name of the Bidder:

Address:

Signature of Bidder

Contact Number:

e-mail id:

Date:

Seal