



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912

No. C-DIT/05/CS-PC/2025-26/T633

Date: 20.05.2025

TENDER NOTICE

SUPPLY AND INSTALLATION OF DESKTOP COMPUTER (CPU ONLY)

Sealed tenders are invited for the supply and installation of Desktop computer (CPU only) 5 Nos. The envelopes containing the tender should bear the superscription **“Tender for the supply of Desktop computer (CPU only).”** and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **28.05.2025, 3.00 PM**. Late tenders will not be accepted. The tenders will be opened at **3.30 PM on 28.05.2025** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements

Thiruvananthapuram
20.05.2025

Sd/-
REGISTRAR



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)
Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27
Phone: 0471-2380910, 912

No. C-DIT/05/CS-PC/2025-26/T633

Date: 20.05.2025

TENDER TERMS

SUPPLY AND INSTALLATION OF DESKTOP COMPUTER (CPU ONLY)

1. GENERAL TERMS AND CONDITIONS

- a) This Tender is invited for the " **Supply and installation of Desktop computer (CPU only) – 5 Nos**" as per the tender specification.
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever.

2. SCOPE OF WORK

Supply of five number of Desktop computer for C-DIT adhering to the product specifications mentioned in the tender.

REQUIREMENT - Desktop Computer (CPU only) - 5 Nos

SI No.	Item Name	Specification
1	Processor	Intel Core i3, 12th Generation or above
2	Operating System	Windows Home
3	Memory	8 GB DDR4 RAM or above
4	Disk Drive	256 GB SSD or above
5	Backup Drive	1TB HDD or above
6	Network Connectivity	1 RJ 45 10/100/1000 mbps
7	On Site OEM Warranty	3 Years
8	Preferred make	DELL, HP, Acer

3. ELIGIBILITY CRITERIA OF TENDERER

Only those firms which in their individual capacity, satisfy the following criteria, need to quote for this tender.

1. Bidders should have valid GST registration.
2. Bidders should have PAN allotted to him by the IT Department
3. Bidder shall not be blacklisted by any government agencies.

4. OTHER TERMS AND CONDITIONS:

1. The undersigned does not bind himself to accept the lowest bid offer and reserves himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to providing the accepted items at the rates quoted.
2. C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. The bidders will be responsible for effecting providing to the entire satisfaction of the undersigned or his authorized representatives. In case any defect in the item provided is noticed, such item will be rejected at the risk and cost of the Supplier
4. No advance payment will be made against supplies.
5. **The rate quoted by the bidder should be inclusive of all applicable taxes, transportation charges and delivery charges at site.**
6. **Rates quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.**
7. **The bidders shall submit the rate in "FORM A" in a sealed envelope.**
8. Delivery period shall be specifically indicated in the supply order and shall be strictly adhered to. In general the supply shall be arranged within **10 days** on receipt of the confirmed supply order. Any delay in the delivery after placing the supply order may result in cancellation of the supply order or payment of liquidated damages @ ½% per day of the value of the supply order subject to a maximum of 10% of the price of the supply order.

9. The rate should be quoted for the unit shown in the list and bid offers which do not indicate this essential information will not be considered.
10. The rate quoted for material shall be firm and no enhancement will be allowed under any circumstances during the period of the contract.
11. If the bidder furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender is liable to be ignored/ rejected in addition to other remedies available to the purchaser in this regard.
12. The items offered shall conform in all respects to the relevant Indian Standard Specifications.
13. Any dispute / difference between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations.
14. C-DIT reserve the right to cancel any or all the tenders without assigning any reasons whatsoever.
15. **PAYMENT TERMS:** 100% payment after successful delivery and submission of invoice.
16. **Agreement:** The Successful bidder within 7 days of getting confirmed work order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper, to ensure warranty and after sales support during the warranty period of the products installed.
17. **Authority:** The authority for the acceptance of the tenders rests exclusively with the C-DIT. C- DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
18. **In case of doubt:**
If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, please contact **Shri Lal Mohan V, HoD, HW&NW, C-DIT Mob: 9447827852.**

19. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site cdit.org. Prospective bidders are advised to regularly visit the website: www.cdit.org to keep track of corrigendum, if any.

Last date for submission of bids : **03.00 PM on 28.05.2025**
Bid opening : **03.10 PM on 28.05.2025**

Sd/

REGISTRAR, C-DIT

Dated 20.05.2025



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)
Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27
Phone: 0471-2380910, 912

No. C-DIT/05/CS- PC/2025-26/T633

Date: 20.05.2025

FORM – A

COMMERCIAL BID

SUPPLY AND INSTALLATION OF DESKTOP COMPUTER (CPUs ONLY)

Quote No.

Date:

SI No	ITEM	QUANTITY	UNIT PRICE (Incl. GST)	TOTAL (Incl. GST)
1	Supply and Installation i3 Desktop Computer. (As per the tender Specification)	5 No		
	TOTAL			

DECLARATION

I /We have gone through the tender notification and the terms and conditions are acceptable to me /us. I also understand that if any discrepancy/wrong word or misleading information is found at any stage, the tender offer will be ignored/rejected.

Name of the Bidder/Firm/Agency:

Address:

Phone No:

e-mail id:

Signature

Date:

Office Seal