



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chithranjali Hills, Thiruvallom, Thiruvananthapuram-27

Phone: 0471-2380910, 912

No. C-DIT/09/SID-MFP/2025-26/T694

Date: 19.09.2025

TENDER NOTICE

SUPPLY OF MULTI FUNCTION PRINTER-1 Nos

Sealed tenders are invited for the **Supply of one Multi-Function Printer**. The envelopes containing the tender should bear the superscription "*Tender for the Supply of MFP*" and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand along with a duly signed copy of this tender notification or confirmation of the terms and conditions. Last date for receipt of tender offers is **26.09.2025, 3.00 PM**. Late tenders will not be accepted. The tenders will be opened at **3.10 PM on the same day in C-DIT office** in the presence of the tenderers or their authorized representatives who choose to be present at that time.

Thiruvananthapuram

19.09.2025

Sd/-

REGISTRAR

SPECIFICATIONS**Requirement - 1 Nos****Multi-Function Printer (MFP)**

SI No	Parameters	Specification
1	Printing Technology	Laser
2	Functions	Print, Copy, Scan
3	Printer Type	Laser Jet (Monochrome).
4	Duplex Printing	Automatic Duplex (Double-sided Printing)
5	Print Speed	20 ppm or above
6	Print Resolution	Up to 1200 x 1200 dpi or above
7	Processor / RAM	500 MHz - 1 GHz / 128-512 MB RAM
8	Scan Type	Flatbed
9	Scan Resolution	Up to 1200 x 1200 dpi
10	Copy Resolution	600 x 600 dpi or better
11	Connectivity	USB 2.0/3.0, Ethernet
12	Paper handling	250-sheet input tray
13	Paper Size Support	A4, A5, A6, B5, Legal, Letter
14	OS Compatibility	Windows, mac OS, Linux, iOS
15	Warranty	One Year
16	Preferred Make	HP/Canon

OTHER TERM & CONDITIONS:

1. Supply and installation the MF Printer shall be done at C-DIT, Thiruvananthapuram within 7 days on receipt of firm order.
2. The rate quoted should be Inclusive of all taxes and supply at site. The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives.
3. Bidder shall invariably be accompanied by manufacturer's catalogues and leaflets giving full specifications. Technical particulars and other details of the items offered, 'brand make'

and complete specification should be mentioned in the tender. In the absence of full details and technical specification the tenders for the items will be rejected.

4. Rate quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.
5. Statutory taxes to be deducted at source, if any, will be deducted from the payment due.
6. **The bidder should have a valid GST and PAN registration (Proof Should be submitted).**
7. CDIT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the ground of purchaser action.
8. CDIT is not bound to assign any reason for rejecting any or all the tenders. It also reserves the right to accept/reject (part/whole) or any other tender(s) at their sole discretion without assigning any reason thereof. Its decision in the matter shall be final and binding.
9. **Authority:** The authority for the acceptance of the tender's rests exclusively with the C-DIT.
10. Statutory taxes to be deducted at source, if any, will be deducted from the payment due.
11. **Payment terms:** 100% Payment against the supply and submission of actual invoice.
12. If the bidder has any doubt in the above specifications, please contact Shri Lal Mohan V HoD, (H&NW) Mob: 9895788223
13. **The last date for submission of tender 26.09.2025, 3.00 PM.**
The tender will be opened on the same day at 3.10 PM
14. **Our GSTIN is 32AAATC1823F1ZF**

Sd/
REGISTRAR, C-DIT
Dated 19.09.2025.



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COMPLIANCE STATEMENT

Compliance statement of technical specification required for the items listed below. Technical compliance of every item should be marked, and in case of any deviation, it shall be entered in the Remarks column. The bidder must furnish the make and model of the product quoted without fail.

1) MF Printer

SL No	PARAMETER	SPECIFICATION	Compliance (Yes/No)	Deviation if any
1	Printing Technology	Laser		
2	Functions	Print, Copy, Scan		
3	Printer Type	Laser Jet (Monochrome).		
4	Duplex Printing	Automatic Duplex (Double-sided Printing)		
5	Print Speed	20 ppm or above		
6	Print Resolution	Up to 1200 x 1200 dpi or above		
7	Processor / RAM	500 MHz - 1 GHz / 128-512 MB RAM		
8	Scan Type	Flatbed		
9	Scan Resolution	Up to 1200 x 1200 dpi		
10	Copy Resolution	600 x 600 dpi or better		
11	Connectivity	USB 2.0/3.0, Ethernet		
12	Paper handling	250-sheet input tray		
13	Paper Size Support	A4, A5, A6, B5, Legal, Letter		
14	OS Compatibility	Windows, mac OS, Linux, iOS		
15	Warranty	One Year		
16	Make/Model			

Name of the Bidder:

Address:

Contact Number:

e-mail id:

Signature of Bidder

Date: