



## CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chithranjali Hills, Thiruvallom, Thiruvananthapuram-27

Phone: 0471-2380910, 912

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No. C-DIT/05/INF-MFP/ENKM/2025-26/T626

Date: 05.05.2025

### TENDER NOTICE

#### SUPPLY OF MULTI FUNCTION PRINTER

Sealed tenders are invited for the **Supply of a Multi-Function Printer**. The envelopes containing the tender should bear the superscription "*Tender for the Supply of MFP* "and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand along with a duly signed copy of this tender notification or confirmation of the terms and conditions. Last date for receipt of tender offers is **12.05.2025, 3.00 PM**. Late tenders will not be accepted. The tenders will be opened at **3.10 PM on the same day in** C-DIT office in the presence of the tenderers or their authorized representatives who choose to be present at that time.

Thiruvananthapuram

05.05.2025

Sd/-

REGISTRAR

**SPECIFICATIONS****Requirement - 1 Nos****Multi-Function Printer (MFP)**

<b>Sl No</b>	<b>Parameters</b>	<b>Specification</b>
<b>1</b>	Printing Technology	Inkjet
<b>2</b>	Print :	Colour and Black& White
<b>3</b>	Print Speed : Colour	10 PPM or above
<b>4</b>	Print Speed : Black& White	15 PPM or above
<b>5</b>	Duplex Mode :	Automatic
<b>6</b>	Media sizes supported :	A4; A5; A6; legal
<b>7</b>	Duty cycle	Up to 5,000 pages per month
<b>8</b>	Copy speed (black) :	12 cpm or above
<b>9</b>	Scan Output :	JPG, BMP, TIFF, PDF, PNG
<b>10</b>	Scan Resolution :	1200 x 1200 dpi or above
<b>11</b>	Connectivity	WiFi, LAN, USB
<b>12</b>	Warranty :	One Year
<b>13</b>	Compatible Operating Systems :	Windows 11/ 10, MacOS 10.14, Linux

**OTHER TERM & CONDITIONS:**

1. Supply and installation the MF Printer shall be done within 7 days.
2. The rate quoted should be Inclusive of all taxes and supply at site. The bidders will be responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives.
3. Bidder shall invariably be accompanied by manufacturer's catalogues and leaflets giving full specifications. Technical particulars and other details of the items offered, 'brand make' and complete specification should be mentioned in the tender. In the absence of full details and technical specification the tenders for the items will be rejected.

4. Rate quoted by the bidder shall be valid for a period of six months from the date of opening of the tender.
5. Statutory taxes to be deducted at source, if any, will be deducted from the payment due.
6. **The bidder should have a valid GST and PAN registration (Proof Should be submitted).**
7. CDIT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the ground of purchaser action.
8. CDIT is not bound to assign any reason for rejecting any or all the tenders. It also reserves the right to accept/reject (part/whole) or any other tender(s) at their sole discretion without assigning any reason thereof. Its decision in the matter shall be final and binding.
9. **Authority:** The authority for the acceptance of the tender's rests exclusively with the C-DIT.
10. Statutory taxes to be deducted at source, if any, will be deducted from the payment due
11. **Payment terms:** 100% Payment against the Satisfactory completion of the work and submission of actual invoice.
12. If the bidder has any doubt in the above specifications, please contact Shri Lal Mohan V HoD, (H&NW) Mob.: 9895788223
13. **The last date for submission of tender 12.05.2025, 3.00 PM.**  
**The tender will be opened on the same day at 3.10 PM**
14. **Our GSTIN is 32AAATC1823F1ZF**

Sd/  
REGISTRAR, C-DIT  
Dated 05.05.2025.