



**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)**

Chithranjali Hills, Thiruvallom, Thiruvananthapuram-27

Phone: 0471-2380910, 912

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**Ref. No. C-DIT/06/DIG-LAP/25-26/T638 A**

**Date 26.06.2025**

**TENDER NOTICE**

**SUPPLY OF LATOPS (5 Nos)**

Sealed tenders are invited for the “Supply of i7 Laptops (5Nos) at C-DIT city office staute Thiruvananthapuram”. The envelopes containing the tender should bear the superscription **“Tender for Supply of i7 Laptops (5 Nos) ”** and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali hills, Thiruvallam, Thiruvananthapuram 695027. Intending bidders may submit the tenders on their own papers by courier/post/hand. Last date for receipt of tenders is **03.07.2025, 03.00 PM**. Late tenders will not be accepted. The tenders will be opened at **03.10 PM on the same day** in C-DIT office in the presence of the bidders or their authorized representatives who may be present at that time. Details of the requirements including schedule, drawing, and other conditions can be downloaded from our website [www.cdit.org](http://www.cdit.org)

Thiruvananthapuram

26.06.2025

Sd/-

REGISTRAR

## TENDER TERMS

### 1. GENERAL TERMS AND CONDITIONS

1. This Tender is invited for the " *Supply of i7 Laptops*" as per the tender specification.
2. C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever

### 2. ELIGIBILITY CRITERIA OF TENDERER

Only those firms which in their individual capacity, satisfy the following criteria, need to quote for this tender.

1. The bidder must be an OEM authorized dealer / reseller/supplier of the quoted items with prior experience in supply and installation of the same or similar equipment in the last three year with total executed order quantity worth ₹ 5 lakh or above. The bidder should submit the documents showing the experience and MAF - Manufacturer's Authorization Form for the required items.
2. Bidder should be a registered company or registered business firm as per Indian Law, doing similar business.
3. The bidder must have a currently valid GST registration certificate and PAN number.
4. An undertaking to the effect that the bidder has not been blacklisted by any of the department/organizations of the Govt. of India/State Govt /PSUs

### 3. SCOPE OF WORK

Scope of work primarily includes Supply and Installation, i7 Laptops (5 Nos) at **C-DIT City Office, Near SMSM Institute, Statue, Thiruvananthapuram** for the projects undertaken by C-DIT as per the tender specification.

### 4. SPECIFICATIONS

S/n	Technical Specifications	S/n
1	Laptop Segment	Business Series

2	<b>Processor</b>	14 <sup>th</sup> Generation Intel Core I7 processor with Minimum 10 cores , up to 5.4 GHz or Higher
3	<b>Memory</b>	16 GB: 1 x 16 GB, DDR5, 5200 MT/s
4	<b>Storage</b>	1 TB M.2 PCIe NVMe SSD drive or higher
5	<b>Display</b>	15.6" FHD+ (1920x1200) Non-Touch, Anti-Glare , 250 nits or better .
6	<b>Connectivity</b>	Minimum 2x2 AX Wi Fi 6 with Bluetooth 5.0 or higher
7	<b>Ports</b>	1 x USB Type-C 2 x USB 3.2 Gen 1 1x HDMI 2.1 1x RJ-45 (1 GbE)
8	<b>Operating System</b>	Factory Pre-loaded / Pre-installed Windows 11 Professional Operating System
9	<b>Battery</b>	Minimum 54 Whs and 3 cell with 1 year warranty
10	<b>Certification</b>	ENERGY STAR, EPEAT, BIS
11	<b>Warranty</b>	3 Year Onsite warranty
12	<b>Accessories</b>	Backpack ( Same make as Laptop Computer)
	<b>MAKE &amp; MODEL</b>	<b>DELL, HP</b>

### **OTHER TERMS AND CONDITIONS**

1. The rate should be quoted for the unit shown in the list and tenders which do not indicate this essential information will not be considered.
2. The quoted rate should be inclusive of all taxes, freight charges and complete charges wherever not otherwise specified. No escalation of rates is admissible.
3. The rate quoted for the supply shall be final and no enhancement will be allowed under any circumstances. The enhancement of rate will cause the cancellation of the work order and security deposit will be forfeited.
4. Technical and other details of the items offered 'brand make' and complete specification should be mentioned in the tender. In the absence of full details and specification, the tenders for the items will be rejected.
5. Bidder should not quote discontinued Brands or Models.

6. C-DIT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the ground of purchaser action.
7. C-DIT is not bound to assign any reason for rejecting any or all the tenders. It also reserves the right to accept/reject (part/whole) or any other tender(s) at their sole discretion without assigning any reason thereof. Its decision in the matter shall be final and binding.
8. The rate quoted by the Tenderer shall be inclusive of transportation charges, unloading charges and installation charges. Rates quoted by the tenderer shall be valid for a period of six months from the date of opening of the tender.
9. Statutory deductions will be made from the bill at the time of payemnt. The quoted amount will be treated as the total **amount inclusive of GST** and liability on account of GST and /or any other govt. taxes / levies that may arise on this contract shall be borne by the contractor in full and this must be reflected in the Invoice which is to be submitted after the completion of the work.
10. **EMD : The bidder shall submit an amount of ₹ 5,000 as EMD, along with the tender in the form of Demand draft drawn in favour of Registrar, C-DIT payable at Thiruvananthapuram.**
11. **The bidder has to submit Rs.1,000/- (Rupees One Thousand only) as Tender fee along with the bid as Demand draft (from any Nationalised/scheduled bank) drawn in favour of “The Registrar, C-DIT” payable at Thiruvananthapuram.**
12. The person signing the tender form or any document forming part of the contract on behalf of another or on behalf of a firm shall be responsible to produce a proper power of attorney duly executed in his favour, stating that he has the authority to bind such other person or the firm, as the case may be, in all matters pertaining to the contract including the arbitration clause.
13. The Tenderers are responsible for effecting supply and execution to the entire satisfaction of the undersigned or his authorized representatives. In case any defect in the item supplied is noticed, such item will be rejected at the risk and cost of the Supplier.

14. **Agreement:** Successful bidder shall have to execute a rate contract agreement for the printing and supply with C-DIT for a period of one year, which is extendable up to two years on mutual agreed terms and conditions.

**15. Payment:**

- 100% payment shall be made against supply and submission of invoice.
- No Advance Payment will be made.

16. The successful bidder who claim bid security/ EMD Exceptions should furnish the Bid Security Declarations form on a stamp paper worth ₹ 200/- in the format issued by C-DIT.

17. If the tenderer furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.

18. The components/parts of the machine specified should be of the same OEM or the one that is authorized by the manufacturer. The supplier should verify that all parts are adhere to the conditions mentioned above.

19. The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted.

20. All items offered shall confirm in all respects to the relevant Indian standard Specification with up-to-date amendments wherever applicable.

21. Delivery period shall be specifically indicated in the tender and strictly adhered to. If no delivery period is stated in the tender it will be taken for granted that the supply will be arranged within twenty days (7) days on receipt of the firm order. Any extension in the delivery period after the supply order is placed may result in cancellation of the supply order. In case the Bidder became unable to supply within the time limit prescribed by C-DIT, the supply order is likely to be cancelled and items will be arranged by C-DIT from elsewhere and the earnest money deposited along with security deposit collected from the bidder will be forfeited.

**22. WARRANTY**

- The bidder shall provide onsite comprehensive OEM warranty including battery for the Items supplied including the work executed for setting up of the system from the date of supply and installation.
- The OEM should provide onsite support, spares and other consumables throughout the warranty period, irrespective of product change or depreciation of the product.

### **23. AFTER SALES SERVICE**

Service support personnel should be available at any time on demand.

The Telephone Number and address of the designated persons should be submitted for reporting faults during the warranty period.

24. Any dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English language, under the Indian Arbitration and Conciliation (Amendment) Act, 2015. Unsettled disputes will be referred to courts and courts in Thiruvananthapuram/Kerala will have exclusive jurisdiction over the same.
25. **Authority:** The authority for the acceptance of the tenders rests exclusively with the C-DIT. C-DIT does not undertake to accept the lowest or any particular tender or to assign any reason whatsoever for the rejection of any tender.
26. **Tender Submission:** The tender shall be submitted in sealed envelope at CDIT, Chithranjali Hills, Thiruvallam including all the supporting documents mentioned in the eligibility condition along with the tender.
27. At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum to it. Corrigendum to this tender shall be published in the site [www.cdit.org](http://www.cdit.org). Prospective bidders are advised to regularly visit the website: [www.cdit.org](http://www.cdit.org) to keep track of corrigendum, if any.

**28. In case of doubt:**

If the bidder have any doubt on technical specifications, please contact **Shri. Amal A,**  
**Project Supervisor, Digitization C-DIT    Mobile Number: 9497039382**

**29. The last date for bid submission is 03.07.2025 03.00 PM.**

**The bid opening will be at 03.10 PM on 03.07.2025.**

Sd/  
REGISTRAR, C-DIT  
Dated 26.06.2025

**COMPLIANCE SHEET**  
(To be submitted in bidder Letterhead)

Sl No	Parameter	Description	Compliance (Yes/No)	Deviation if any
	<b>MAKE/Model Preferred</b>	<b>Dell, HP</b>		
1	<b>Laptop Segment</b>	Business Series		
2	<b>Processor</b>	14 <sup>th</sup> Generation Intel Core I7 processor with Minimum 10 cores , up to 5.4 GHz or Higher		
3	<b>Memory</b>	16 GB: 1 x 16 GB, DDR5, 5200 MT/s		
4	<b>Storage</b>	1 TB M.2 PCIe NVMe SSD drive or higher		
5	<b>Display</b>	15.6" FHD+ (1920x1200) Non-Touch, Anti-Glare , 250 nits or better .		
6	<b>Connectivity</b>	Minimum 2x2 AX Wi Fi 6 with Bluetooth 5.0 or higher		
7	<b>Ports</b>	1 x USB Type-C 2 x USB 3.2 Gen 1 1x HDMI 2.1 1x RJ-45 (1 GbE)		
8	<b>Operating System</b>	Factory Pre-loaded / Pre-installed Windows 11 Professional Operating System		
	<b>Battery</b>	Minimum 54 Whs and 3 cell with 1 year warranty		
9	<b>Certification</b>	ENERGY STAR, EPEAT, BIS		
10	<b>Warranty</b>	3 Year Onsite warranty		
11	<b>Accessories</b>	Backpack ( Same make as Laptop Computer)		
12	<b>Laptop Segment</b>	Business Series		

Bidder Name:

Address

Office Seal

Signature