



**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)**

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912 Fax: 0471- 2380681

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**No. C-DIT/01/TED-Stationery/25-26/T762**

**Date: 30.01.2026**

**LIMITED TENDER FOR PRINTING AND SUPPLY OF STATIONERY**

Limited tenders are invited for the “**Printing and supply of stationery at C-DIT City Office Thiruvananthapuram**” . The envelopes containing the tender should bear the superscription “**Supply of Stationery**” and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chithranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. **Last date for receipt of tenders is 04.02.2026, 03.00 PM. The tenders will be opened at 03.30 PM on 04.02.2026** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time.

Thiruvananthapuram

30.01.2026

Sd/

REGISTRAR

*Note:Offers/quotations can also be sent to via return mail to [procurement@cdit.org](mailto:procurement@cdit.org)*



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**No. C-DIT/01/TED-Stationery/25-26/T762**

**Date: 30.01.2026**

SPECIFICATIONS

SI No	Item Description	Required Quantity
1	Vehicle Log Book- REGISTER Paper size-37"L x 25 "W Index+100 pages With Double side Printing	05 Nos
2	Leave Account Book- REGISTER Paper size-28" L x 21 "W Index + 300 pages With Double side Printing	02 Nos
3	Service Inspection Report – VOUCHER A4 size 50 pages with triplicate	5 Nos
4	Tag files Size - LAMINATED TAG FILE (500 Gsm) with C DIT logo and Address	300 No.s

TERMS & CONDITIONS

1. Supply: within 10 days at , C-DIT Main Office, Thiruvallom Thiruvananthapuram 695 Contact person : Shri . Mukesh AP , HOD Central Store Mob:9895788334.
2. Price : Inclusive of GST at applicable rate and delivery at the site.

3. Rate shall be quoted as unit rate.
4. Price offers shall be quoted in the Annexure-1 (Form B) attached.
5. Statutory taxes to be deducted at source, if any, will be deducted from the payment due
6. Payment Terms: 100% payment against successful supply and against submission of invoice.
7. **The item supplied must be in original packing.**
8. **The last date for submission of tender 04.02.2026 03.00 PM.**
9. **The tender will be opened on the same day at 03.30 PM**
10. *If the bidder has any doubt on above specifications, please contact :  
Shri . Mukesh AP , HOD Central Store Mob:9895788334.*
11. *Our GSTIN is 32AAATC1823F1ZF*

**Sd/  
REGISTRAR, C-DIT  
Dated 30.01.2026**



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**No. C-DIT/01/TED-Stationery/25-26/T762**

**Date: 30.01.2026**

**ANNEXURE 1**

(FORM B)

SI No	Item Description	Required Quantity	Unit Price (incl. GST)	Total Amount (incl. GST)
1	Vehicle Log Book- REGISTER Paper size-37"L x 25 "W Index+100 pages With Double side Printing	05 Nos		
2	Leave Account Book- REGISTER Paper size-28" L x 21 "W Index + 300 pages With Double side Printing	02 Nos		
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