



**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)**

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone : 0471-2380910, 912

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No. CDIT/02/VCD/IT-INFRA/2025-26/T785

16.02.2026

**TENDER NOTICE**

**PROVIDING INFRASTRUCTURE SERVICES**

Sealed tenders are invited for providing “Infrastructure Service” for the conduct of **Nammude Keralam App Launch at Nishagandhi Auditorium , Thiruvananthapuram on 24<sup>th</sup> February 2026.** The envelopes containing the tender should bear the superscription “*Tender for Providing infrastructure Services*” and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **20.02.2026, 03.00 PM**. Late tenders will not be accepted. The tenders will be opened at **03.10 PM on the same day (20.02.2025)** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website [www.cdit.org](http://www.cdit.org)

Thiruvananthapuram  
16.02.2026

SD/-  
REGISTRAR



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16.02.2026

**TENDER TERMS**

**PROVIDING INFRASTRUCTURE SERVICES**

**GENERAL TERMS AND CONDITIONS**

- a) This tender is invited for providing “**Infrastructure Service**” for the conduct of **Nammude Keralam App Launch at Nishagandhi Auditorium, Thiruvananthapuram on 24<sup>th</sup> February 2026**, one of the projects undertaken by C-DIT.
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever.

**ELIGIBILITY CRITERIA OF BIDDER**

- a) Bidders should be an Indian company/firm engaged in providing similar services for events/ exhibitions having its own capacity to cater the requirements at Thiruvananthapuram, Kerala.
- b) Bidders should be an Indian company/firm based and established in India.
- c) Bidders should have valid GST registration.
- d) Bidders should have PAN allotted to him by IT Department.
- e) Bidder shall not be blacklisted by any of the department/organizations of the Govt. of India/State Govt/PSUs.
- f) To qualify for award of the work, the intending tenderer must have an experience in successful completion of at least two orders of similar nature having contract value not less than 2.00 lakh during last 3 years. **(Documents should be attached)**
- g) Bidder should submit Income Tax return statement having a minimum annual average turnover of 25 lakhs (Twenty-Five Lakh) for the last 3 years. **Proof should be attached**

## REQUIREMENT SPECIFICATION

### IFRASTRUCTURE SERVICES REQUIREMENT AT NISHAGANDHI AUDITORIUM

| <b>Sl.No</b> | <b>ITEM</b>  | <b>SIZE</b> | <b>QTY</b> | <b>DAYS</b> |
|--------------|--|-------------|------------|-------------|
| 1.           | Hire and Labour charges for providing and fixing of LED wall Riser with 3ft height with carpet and proper black masking (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)   | 72X4ft      | 288sqft    | LS          |
| 2.           | Hire and Labour charges for providing and fixing of Black curtain masking at the back wall of the stage (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)   |             | 1800sq.ft  | LS          |
| 3.           | Hire and labour charges for providing and laying of Synthetic Brand new carpet for the main stage (grey color) and the passage area and no-man area (Red color) (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges) |             | 6000sq.ft  | LS          |
| 4.           | Hire and labour charges for providing and fixing of fresh rose Flower bed (according to green protocol) for the main stage (including loading, unloading, Transportation and removing charges)   |             | 65ft       | 1           |
| 5.           | Hire and labour charges for providing Table top rose Flower bunches (according to green protocol) (including loading, unloading, Transportation and removing charges)  |             | 3          | 1           |

|    |  |        |     |   |
|----|--|--------|-----|---|
| 6. | Hire and Labour charges for providing good Quality Wooden VVIP Chair with arm and neat and clean protocol towel (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)                               |        | 15  | 1 |
| 7. | Hire and Labour charges for providing good quality Glass Teapoy for the Dias (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)  |        | 3   | 1 |
| 8. | Hire and labour charges for providing Queue- Manager at different points of the venue (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)   |        | 100 | 1 |
| 9. | Hire and labour charges for providing and fixing of Rolling Drum Raiser at the main stage of size 8X8ft with carpet and proper masking (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)        | 8X8ft  | 1   | 1 |
| 10 | Hire and labour charges for providing and fixing of Rolling percussion Raiser at the main stage of size 12X8ft with carpet and proper masking (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges) | 12X8ft | 1   | 1 |
| 11 | Hire and labour charges for providing and fixing of Rolling Keyboard Raiser at the main stage of size 12X8ft with carpet and proper masking  | 12X8ft | 1   | 1 |

|    |  |  |          |   |
|----|--|--|----------|---|
|    | (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)   |  |          |   |
| 12 | Hire and labour charges for providing and laying neat and clean White Armed Cushion chair (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)                                 |  | 150      | 1 |
| 13 | Hire and labour charges for providing white Plastic Armless chair with neat and clean white cover for the auditorium area (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges) |  | 2000     | 1 |
| 14 | Hire and labour charges for providing Stage Refreshments for the Guest at the stage for the inaugural session with Cashew, Cookies and dry fruits Tender coconut water or Tea, coffee ad required the serving plates and glasses for 20 persons                                      |  | 1        | 1 |
| 15 | Hire and labour charges for providing and fixing of Metal Barricades (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)  |  | 145R.mtr | 1 |
| 16 | Hire &Labour charges for providing Water Dispenser(10nos) with jar (25ltr)(25nos) with steel cups and stand for placing the water dispenser  |  | 1        | 1 |
| 17 | Hire &Labour charges for providing Chair with cover -12 nos Table with frill -2 nos Cooler-2nos  |  | 1        | 1 |

|    |  |  |    |     |
|----|--|--|----|-----|
|    | For the Green Room area(It should be clean and nicely arranged.)<br>(including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)   |  |    |     |
| 18 | Hire and labour charges for providing and fixing of 20X20ft Arabian Pagoda with platform for the Electric shed<br>(including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges) |  | 1  | L.s |
| 19 | Hire and labour charges for providing 4X2ft table with neat and clean white frill<br>(including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)                              |  | 20 | 1   |

**OTHER TERMS AND CONDITIONS**

1. The bidders will be responsible for effecting the entire infrastructure to the entire satisfaction of the undersigned or his authorized representatives.
2. C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. **The successful bidder shall complete the setting up of entire Infrastructure service and shall execute the work as per the directions of C-DIT Officials.**
4. The undersigned does not bind him/herself to accept the lowest tender and reserve himself the rights of accepting the whole or an part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted.
5. No advance payment will be made against supplies.
6. **The rate quoted by the Tenderer shall be inclusive of Loading, unloading, delivery, installation, and erection charges at site. Rates quoted by the tenderer shall be valid for a period of Three months from the date of opening of the tender**
7. CDIT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the ground of purchaser action.

8. **The bidder has to submit Rs.1,500/- (Rupees One Thousand Five hundred only) as Tender fee as Demand draft (from any Nationalised/scheduled bank) drawn in favour of "The Registrar, C-DIT" payable at Thiruvananthapuram.**
9. **No exemption for MSME's.**
10. CDIT is not bound to assign any reason for rejecting any or all the tenders. It also reserves the right to accept/reject (part/whole) or any other tender(s) at their sole discretion without assigning any reason thereof. Its decision in the matter shall be final and binding
11. **The Bidder with GST registration should quote rate for the unit shown in the list including GST and tenders which do not indicate this essential information will not be considered.**
12. The bidder shall quotes the rates for providing the Infrastructure Service in "FORM A". The tenders which do not indicate price information for all the listed items in the tender will not be considered.
13. **The bidders shall submit the rate in "FORM A" in a sealed envelope.**
14. The rate quoted for the materials/Services shall be firm and no enhancement will be allowed under any circumstances.
15. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.
16. **PAYMENT TERMS**
- The following terms of payment shall be applicable for the contract
- 30% up on completion of work.
  - 30% up on completion of project.
  - 40% up on submission of bills with supporting documents
17. **Agreement:** The successful bidder has to enter an agreement with C-DIT in Rs. 200 worth non judicial stamp paper immediately on getting confirmed work order.
18. **Authority:** The authority for the acceptance of the tenders rests exclusively with C-DIT. C-DIT does not undertake to accept the lowest or a particular tender or to assign any reason whatsoever for the rejection of any tender.
19. **In Case of doubt:**
- If the bidder has a doubt on technical specifications or on terms & conditions stipulated above, please contact **Shri. Manoj Krishnan in Mobile No: 9447886486 or Shri AR Thampi in Mobile No. 9895006798.**
20. **The last date for submission of tender 20.02.2026, 03.00 PM**
- The tender will be opened on the same date at 03.10 PM**

Sd/

REGISTRAR

Dated 16.02.2026



**CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)**

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone: 0471-2380910, 912

No. CDIT/02/VCD/IT-INFRA/2025-26/T785

16.02.2026

**FORM – A**  
**COMMERCIAL BID**

**TENDER FOR PROVIDING INFRASTRUCTURE SERVICES**

Quote No.

Date:

| Sl.No                 | ITEM   | SIZE   | QTY       | DAYS | AMOUNT |
|-----------------------|--|--------|-----------|------|--------|
| <b>INFRASTRUCTURE</b> |  |        |           |      |        |
| 01                    | Hire and Labour charges for providing and fixing of LED wall Riser with 3ft height with carpet and proper black masking (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)   | 72X4ft | 288sqft   | LS   |        |
| 02                    | Hire and Labour charges for providing and fixing of Black curtain masking at the back wall of the stage (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)   |        | 1800sq.ft | LS   |        |
| 03                    | Hire and labour charges for providing and laying of Synthetic Brand new carpet for the main stage (grey color) and the passage area and no-man area (Red color) (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges) |        | 6000sq.ft | LS   |        |
| 04                    | Hire and labour charges for providing and fixing of fresh rose Flower bed (according to green protocol) for the main stage   |        | 65ft      | 1    |        |

|    |  |        |     |   |  |
|----|--|--------|-----|---|--|
|    | (including loading, unloading, Transportation and removing charges)  |        |     |   |  |
| 05 | Hire and labour charges for providing Table top rose Flower bunches (according to green protocol)<br>(including loading, unloading, Transportation and removing charges)   |        | 3   | 1 |  |
| 06 | Hire and Labour charges for providing good Quality Wooden VVIP Chair with arm and neat and clean protocol towel<br>(including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)                        |        | 15  | 1 |  |
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|    | (including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges)  |        |          |   |  |
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| 16 | Hire &Labour charges for providing Water Dispenser(10nos) with jar (25ltr)(25nos) with steel cups and   |        | 1        | 1 |  |

|    |   |  |    |     |  |
|----|---|--|----|-----|--|
|    | stand for placing the water dispenser   |  |    |     |  |
| 17 | Hire & Labour charges for providing<br>Chair with cover -12 nos<br>Table with frill -2 nos<br>Cooler-2nos<br>For the Green Room area(It should be clean and nicely arranged.)<br>(including transportation, Installation and dismantling, also included hire charges, labour charges for placing, conveyance charges, and removing Charges) |  | 1  | 1   |  |
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|    | <b>TOTAL (In Figures)</b>   |  |    |     |  |
|    | <b>TOTAL (In Words)</b>   |  |    |     |  |

**Bidder Name:**

**Address:**

**Mobile No.**

**e-mail id:**

**Date**

**Office Seal**

**Signature**