



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chitranjali Hills, Thiruvallam, Thiruvananthapuram-27

Phone : 0471-2380910, 912

No. C-DIT/05/VCD/KSDMA-INFRA/2026-27/T822

25.05.2026

TENDER NOTICE

PROVIDING INFRASTRUCTURE SUPPORT SERVICES

Sealed tenders are invited for providing “**Infrastructure Support Services**” to be held at the office of the Kerala State Disaster Management Authority (KSDMA), opposite Kanyakunnu, Thiruvananthapuram, Kerala on the forenoon of 30th May 2026. The envelopes containing the tender should bear the superscription “*Tender for Providing Infrastructure Support Services*” and should be addressed to The Registrar, Centre for Development of Imaging Technology (C-DIT), Chitranjali Hills, Thiruvallam, Thiruvananthapuram 695027. Intending tenderers may submit the tenders on their own papers by post/hand. Last date for receipt of tenders is **26.05.2026, 04.00 PM**. Late tenders will not be accepted. The tenders will be opened at **04.30 PM on the same day (26.05.2026)** in C-DIT office in the presence of the tenderers or their authorized representatives who may be present at that time. Details of the requirements and the conditions governing the supply can be downloaded from our website www.cdit.org

Thiruvananthapuram
25.05.2026

SD/-
REGISTRAR



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25.05.2026

TENDER TERMS

PROVIDING INFRASTRUCTURE SUPPORT SERVICES

GENERAL TERMS AND CONDITIONS

- a) This tender is invited for providing “**Infrastructure Support Services**” to be held at the office of the Kerala State Disaster Management Authority (KSDMA), opposite Kanakakunnu, Thiruvananthapuram, Kerala on the forenoon of 30th May 2026, one of the projects undertaken by C-DIT.
- b) C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever.

ELIGIBILITY CRITERIA OF BIDDER

- a) Bidders should be an Indian company/firm engaged in providing similar services for events/ exhibitions having its own capacity to cater the requirements at Thiruvananthapuram, Kerala.
- b) Bidders should be an Indian company/firm based and established in India.
- c) Bidders should have valid GST registration.
- d) Bidders should have PAN allotted to him by IT Department.
- e) Bidder shall not be blacklisted by any of the department/organizations of the Govt. of India/State Govt/PSUs.
- f) To qualify for award of the work, the intending tenderer must have an experience in successful completion of at least two orders of similar nature having contract value not less than 2.00 lakh during last 3 years. **(Documents should be attached)**

REQUIREMENT SPECIFICATION

INFRASTRUTURE SUPPORT SERVICES

Sl. No	ITEM	SIZE	QTY	DAYS
1.	Hire and labour charges for white curtain roofing, ceiling, and side covering works using suitable pipe structures, supports, and all necessary accessories at the venue, including conveyance, installation, dismantling, and all allied charges.	10200Sq.ft	1	L.s
2.	Hire and labour charges for providing and laying brand new synthetic blue carpet for the hall area, conveyance, removal and all allied charges.	4000Sq.ft	1	L.s
3.	Hire and labour charges for providing and fixing black curtain masking with pipe support structure at the backside of the stage, including conveyance, installation, dismantling, and all allied charges.	1100Sq.ft	1	L.s
4.	Hire and labour charges for providing VVIP wooden chairs with protocol towels for dignitaries on the dais, including conveyance, placement, removal, and all allied charges.		9 Nos	1
5.	Hire and labour charges for providing Oc-tonorm tables for the dais area , including conveyance, installation, dismantling, and all allied charges.		5 Nos	1
6.	Hire and labour charges for providing floral table-top (fresh roses) in compliance with Green Protocol guidelines, including arrangement, conveyance, placement, and all allied charges.		5 Nos	1
7.	Hire and labour charges for providing flower bouquets for chief guests using fresh flowers in compliance with Green Protocol guidelines, including preparation, conveyance, and all allied charges.		9 Nos	1

8.	Hire and labour charges for providing drinking water arrangements including 4 Nos dispensers, stands, glasses, and 8 Nos 20-litre water jars at the venue, including conveyance, placement, refilling support, removal, and all allied charges.		1 Set	1
9.	Hire and labour charges for providing 4 ft × 2 ft tables with neat white frill covering , including conveyance, installation, dismantling, and all allied charges.		16 Nos	1
10	Hire and labour charges for providing neat white armed chairs with cushion seating , including conveyance, placement, removal, and all allied charges.		120 Nos	1

OTHER TERMS AND CONDITIONS

1. The bidders will be responsible for effecting the entire infrastructure to the entire satisfaction of the undersigned or his authorized representatives.
2. C-DIT reserves the right to split the quantity of items to be supplied among one or more bidders, at the sole discretion.
3. **The successful bidder shall complete the setting up of entire Infrastructure Support service and shall execute the work as per the directions of C-DIT Officials.**
4. The undersigned does not bind him/herself to accept the lowest tender and reserve himself the rights of accepting the whole or an part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted.
5. No advance payment will be made against supplies.
6. **The rate quoted by the Tenderer shall be inclusive of Loading, unloading, delivery, installation, and erection charges at site. Rates quoted by the tenderer shall be valid for a period of Three months from the date of opening of the tender**
7. CDIT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the ground of purchaser action.

8. **The bidder shall submit an amount of ₹1500/-** as Tender fee in the form of a Demand draft (from any Nationalized/scheduled bank) drawn in favor of **The Registrar, C-DIT payable at Thiruvananthapuram.**
9. **Tender fee is compulsory. No exemption for MSME registered firms.**
10. CDIT is not bound to assign any reason for rejecting any or all the tenders. It also reserves the right to accept/reject (part/whole) or any other tender(s) at their sole discretion without assigning any reason thereof. Its decision in the matter shall be final and binding
11. **The Bidder with GST registration should quote rate for the unit shown in the list including GST and tenders which do not indicate this essential information will not be considered.**
12. The bidder shall quotes the rates for providing the Branding support in "FORM A". The tenders which do not indicate price information for all the listed items in the tender will not be considered.
13. **The bidders shall submit the rate in "FORM A" in a sealed envelope.**
14. The rate quoted for the materials/Services shall be firm and no enhancement will be allowed under any circumstances.
15. C-DIT reserve the right to cancel any or all tenders without assigning any reasons whatsoever.

16. PAYMENT TERMS

The following terms of payment shall be applicable for the contract

- 30% up on completion of work.
 - 30% up on completion of project.
 - 40% up on submission of bills with supporting documents
17. **Agreement:** The successful bidder has to enter an agreement with C-DIT in Rs. 200 worth non judicial stamp paper immediately on getting confirmed work order.
 18. **Authority:** The authority for the acceptance of the tenders rests exclusively with C-DIT. C-DIT does not undertake to accept the lowest or a particular tender or to assign any reason whatsoever for the rejection of any tender.
 19. **In Case of doubt:**

If the bidder has a doubt on technical specifications or on terms & conditions stipulated above, please contact **Shri. Manoj Krishnan in Mobile No: 9447886486** or **Shri AR Thampi in Mobile No. 9895006798**.

20. The last date for submission of tender 26.05.2026, 04.00 PM

The tender will be opened on the same date at 04.30 PM

Sd/

REGISTRAR

Dated 25.05.2026



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25.05.2026

FORM - A
COMMERCIAL BID

TENDER FOR PROVIDING INFRASTRUCTURE SUPPORT SERVICES

Quote No.

Date:

Sl. No	ITEM	SIZE	QTY	DAYS	AMOUNT WITH GST
1.	Hire and labour charges for white curtain roofing, ceiling, and side covering works using suitable pipe structures, supports, and all necessary accessories at the venue, including conveyance, installation, dismantling, and all allied charges.	10200 Sq.ft	1	L.s	
2.	Hire and labour charges for providing and laying brand new synthetic blue carpet for the hall area, conveyance, removal and all allied charges.	4000 Sq.ft	1	L.s	
3.	Hire and labour charges for providing and fixing black curtain masking with pipe support structure at the backside of the stage, including conveyance, installation, dismantling, and all allied charges.	1100 Sq.ft	1	L.s	
4.	Hire and labour charges for providing VVIP wooden chairs with protocol towels for dignitaries on the dais, including conveyance, placement, removal, and all allied charges.		9 Nos	1	
5.	Hire and labour charges for providing Octonorm tables for the dais area , including conveyance, installation, dismantling, and all allied charges.		5 Nos	1	
6.	Hire and labour charges for providing floral table-top (fresh roses) in compliance with		5 Nos	1	

	Green Protocol guidelines, including arrangement, conveyance, placement, and all allied charges.				
7.	Hire and labour charges for providing flower bouquets for chief guests using fresh flowers in compliance with Green Protocol guidelines, including preparation, conveyance, and all allied charges.		9 Nos	1	
8.	Hire and labour charges for providing drinking water arrangements including 4 Nos dispensers, stands, glasses, and 8 Nos 20-litre water jars at the venue, including conveyance, placement, refilling support, removal, and all allied charges.		1 Set	1	
9.	Hire and labour charges for providing 4 ft × 2 ft tables with neat white frill covering , including conveyance, installation, dismantling, and all allied charges.		16 Nos	1	
10	Hire and labour charges for providing neat white armed chairs with cushion seating , including conveyance, placement, removal, and all allied charges.		120 Nos	1	

Bidder Name:

Address:

Mobile No.

e-mail id:

Date

Office Seal

Signature