



CENTRE FOR DEVELOPMENT OF IMAGING TECHNOLOGY (C-DIT)

Chithranjali Hills, Thiruvallom, Thiruvananthapuram-27

Phone: 0471-2380910, 912

Ref. No. C-DIT/02/INF-LAPRE/25-26/T786

Dated 16.02.2026

TENDER TERMS

1. GENERAL TERMS AND CONDITIONS

- This Tender is invited for the" **Hiring of i7 Laptops on a daily rental basis (for a minimum of 30 Days) at CDIT, Thiruvananthapuram**" as per the tender specification.
- C-DIT reserves the right to cancel any or all tenders without assigning any reason whatsoever

2. ELIGIBILITY CRITERIA OF TENDERER

Only those firms which in their individual capacity, satisfy the following criteria, need to quote for this tender.

- a) Bidder should be a registered company or registered business firm as per Indian Law, doing similar business. **(Documentary evidence should be attached)**
- b) The bidder must have a currently valid GST registration certificate and PAN number **(Documentary evidence should be attached).**
- c) The agency must have a minimum annual turnover of Rs.25 Lakhs (Twenty-Five Lakhs) in the financial year (2023-24) or should have an average turnover of Rs 50 Lakhs during the past three years (2021-22, 2022-23, 2023-24) **(Proof should be attached. Audited Statement/ CA Certified Statement)**
- d) The agencies should not have been blacklisted by Govt. agencies/ Autonomous Bodies/ public sector undertakings by any Central or State government. A self-declaration of the agency showing that they are not blacklisted in India/abroad shall be uploaded **(In company letterhead)**

3. SCOPE OF WORK

- i) Scope of work primarily includes the Supply of i7 Laptop at C-DIT city Office, near SMSM Institute, Statue, Thiruvananthapuram, Kerala on monthly/daily rental, for the projects undertaken by C-DIT, as per the tender specification.
- ii) Certain number of laptops will be returned periodically to the selected bidder and payment shall be made accordingly.

4. SPECIFICATIONS

Laptop i7 (12-Core Processor)

Item Description	Quantity Required
<p>Make / Brand: HP / Dell / Lenovo (Business / Enterprise series – preferred)</p> <p>Processor: Intel Core i7 – 11th Generation H series or above</p> <ul style="list-style-type: none">➤ 12 core or above <p>Memory (RAM): Minimum 16 GB</p> <ul style="list-style-type: none">➤ Storage: Minimum 256 GB NVMe SSD➤ Operating System Compatibility:➤ Support for Ubuntu Linux 24.04 LTS or above <p>1. Display: 14-inch screen or above (Full HD preferred)</p> <p>Network & Connectivity:</p> <ul style="list-style-type: none">• Inbuilt LAN (Ethernet) port• Built-in Wi-Fi• Bluetooth support (optional)• Camera: Integrated Webcam <p>Battery Backup:</p> <ul style="list-style-type: none">• Minimum 6 hours battery backup under normal operating conditions <p>General Conditions</p> <ul style="list-style-type: none">• Power Adapter• Carry Bag - Backpack• Fully functional, good working condition• Suitable for continuous and extended examination usage	450 Nos

Evaluation Criteria

- a) Bidders who fully qualify the eligibility conditions and the technical specifications of the tender shall only consider for the financial evaluation.
- b) Bidder shall Supply the rental laptops strictly as per the tender specification. Any, deviation in the specification after awarding the work shall be rejected and lead to forfeit the EMD.
- c) Bidder must provide a sample laptop before the finalisation of the tender at their own cost at CDIT.
- d) Final selection will be strictly based on the testing of sample laptop provided by the bidder.

5. OTHER TERMS AND CONDITIONS

- i) This Tender is invited for the "**Hiring of i7 laptops on daily rental basis**". Delivery shall be made at Informatics Division, C-DIT city Office, near SMSM Institute, Statue, Thiruvananthapuram, Kerala.
- ii) The bidder should quote the rate for all items listed in the BOQ. The purchase orders will be issued to the eligible bidder.
- iii) The L2 bidder shall be kept in reserve and may be invited in its discretion for negotiation in case the L1 bidder withdraws, or fails to comply with the requirements specified.
- iv) The successful bidder shall be responsible to provide full quantities of laptops as specified in BOQ by conforming to the tender specifications. C-DIT shall have the right to split the orders with multiple suppliers, if it seems necessary.
- v) The bidders preferably shall have previous experience in supply of minimum 100 of laptops on a daily rental basis during the last three financial years.
- vi) **The bidder shall provide buffer laptops with respect to the number of laptops specified in the BOQ, at a ratio of one (1) buffer laptop for every ten (10) laptops supplied.**
- vii) **In the event that any supplied laptop was found defective or not functioning properly, and the buffer laptops provided by the bidder have been exhausted, the bidder shall, at its own cost and responsibility, replace the defective laptop with a fully functional laptop conforming to the tender specifications within a maximum time period of twelve (12) hours from the time of such defect is formally reported by C-DIT.**
- iii) The Bidders are responsible for effecting supply to the entire satisfaction of the undersigned or his authorized representatives.

- iv) CDIT reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder or bidders on the ground of purchaser action.
- v) CDIT is not bound to assign any reason for rejecting any or all the tenders. It also reserves the right to accept/reject (part/whole) or any other tender(s) at their sole discretion without assigning any reason thereof. Its decision in the matter shall be final and binding.
- vi) The rate quoted by the Tenderer shall be inclusive of all applicable taxes, transportation charges and delivery charges at site. Rates quoted by the tenderer shall be valid for a period of six months from the date of opening of the tender.
- vii) No advance payment will be made against supplies.
- viii) C-DIT will return certain number of laptops after the initial usage to the selected bidder and rest of the laptops will be return when the final usage is over and the payment shall be made accordingly.
- ix) The bidder shall submit the price offers for the items listed in the BOQ, digitally signed, upload in the specified cover.
- x) The rate should be quoted for the unit shown in the list and tenders which do not indicate this essential information will not be considered.
- xi) The rate quoted for item/ material is final and no enhancement will be allowed under any circumstances. The enhancement of rate will cause the cancellation of the supply order and the security deposit will be forfeited.
- xii) The undersigned does not bind himself to accept the lowest tender and reserve himself the rights of accepting the whole or any part of the tender and the bidder shall be bound to supply the accepted item at the rates quoted.
- xiii) If the tenderer furnishes wrong and/or misleading data, statement(s) etc. about technical acceptability of the goods and services offered by it, its tender will be liable to be ignored and rejected in addition to other remedies available to the purchaser in this regard.
- xiv) All items offered shall confirm in all respects to the Specification with up-to-date amendments wherever applicable.
- xv) **A tender fee of Rs. 1500/- and an EMD of Rs.20,000/- shall be remitted as online through e-tender portal.**
- xvi) **No Exemption for MSME's.**

- xvii) Delivery period shall be specifically indicated in the tender and strictly adhered to. If no delivery period is stated in the tender, it will be taken for granted that the supply will be arranged within **Ten days (10) days** on receipt of the firm order. Any extension in the delivery period after the supply order is placed may result in cancellation of the supply order. In case the Bidder became unable to supply within the time limit prescribed by C-DIT, the supply order is likely to be cancelled and items will be arranged by C-DIT from elsewhere and the earnest money deposited along with security deposit collected from the bidder will be forfeited.
- xviii) Any dispute / differences between the parties arising out of and in connection with the contract shall be settled amicably by mutual negotiations. Unresolved disputes/ differences, if any, shall be settled by Arbitration and the arbitration proceedings shall be conducted at Thiruvananthapuram (India) in English language, under the Indian Arbitration and Conciliation (Amendment) Act, 2015. Unsettled disputes will be referred to courts and courts in Thiruvananthapuram/ Kerala will have exclusive jurisdiction over the same.
- xix) Tender Submission: The tender shall be submitted as e tenders through- web portal: www.etenders.kerala.gov.in. Since this is an e-tender, only those bidders who have the enrolment in the above portal with their own digital signature certificate (DSC) can participate in the tender. Tender documents and other details can be obtained from the portal.
- xx) **PAYMENT TERMS** - Payment shall be made on monthly basis for the hired items against submission of invoice.
- xxi) **Agreement**: The Successful bidder within 7 days of getting confirmed supply order has to enter an agreement with C-DIT in Rs.200 worth non judicial stamp paper.
- xxii) **Authority**: The authority for the acceptance of the tender's rests exclusively with the C-DIT.
- xxiii) At any time prior to the deadline for submission of tenders, the C-DIT may, for any reason deemed fit by it, modify/amend the tender documents by issuing suitable amendment(s)/ corrigendum's to it. Corrigendum to this tender shall be published in the site www.etenders.kerala.gov.in. Prospective bidders are advised to regularly visit the website: www.etenders.kerala.gov.in to keep track of corrigendum, if any.
- xxiv) **In case of doubt**:
If the bidder has any doubt on technical specifications or on terms & conditions stipulated above, **please contact Sri. Renjin Bose R K (IT Engineer, C-DIT) Mob: 9495965111**

xxv) If the bidder requires any technical assistance or requires any technical advice while processing the e-tender, please contact: Kerala State IT Mission, Uppalam Road, Statue, Thiruvananthapuram, Phone Number: 0471- 2577188

- **Last date for submission of bids : 25.02.2026 03.00 PM**
- **Online bid-opening : 26.02.2026 03.30 PM**

Sd/

REGISTRAR, C-DIT

Dated 16.02.2026